



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Asset and Highways Committee

Clerks Report March 2025

Actions taken and other points of information since last meeting.

- The Clerk has submitted the planning application to request permission to complete work on the trees in the Conservation Area. Once permission has been received the contractor will arrange a date to complete the work.
- The Ecology Survey will be completed within the next few weeks and the report will be available for the next meeting.
- Fingerpost repairs- the contractor completed a site visit last weekend and the quote should be available by the end of the month.
- The plumber has found a suitable solution for the installation of hand wash basins and hand dryers at the public conveniences. The Clerk has arranged to meet with the plumber to agree next steps.
- The Clerk is due to attend another meeting on the 11th March with West Hoathly School Headteacher, PCSO Paul Umney, parents and local residents to further discuss the safety at the school entrance.

Information relating to items on the agenda

Item 7 - Finche Field & Allotments

Finche Field

As previously agreed, a bag of Type 1 MOT has been purchased, and the handyman has completed the work to fill the large potholes. There is some material remaining so the holes can be topped up further if and when required.

Allotments

Following several plots holders giving up their allotments, the Clerk has now reallocated all plots, and there is now a small waiting list.

Item 8- Planter Competition

At the meeting held in November the Clerk was asked to get some prices for self-watering planters. Two quotations and a couple of designs were shared with the committee at the last meeting, however following discussion, it was agreed that planters may not be suitable.

Cllr Bob Darvill and Cllr Sinead Young suggested metal railings and agreed to work on an initiative that can be shared with the committee.

Item 9- White Centre Lines

WSSC have confirmed that the removal of the white lines was an oversight and was most likely due to changes in staff since 2015. The Clerk has shared a copy of the 2015 Feasibility Study with WSSC, along with details of the public consultation that WSSC completed in 2016.

Item 10 – Tyes Cross/Chilling Street/Top Road Junction

Supporting paper prepared by Cllr Paul Brown is attached

Item 15 – correspondence circulated via email

Leanne Andrews- 6th March 2025

Detailed Receipts & Payments by Budget Heading 28/02/2025

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Asset & Highways Committee</u>							
<u>120 Allotments</u>							
1500 Allotments Rent	638	600	(38)			106.3%	
Allotments :- Receipts	638	600	(38)			106.3%	0
4300 Water Charges	0	250	250		250	0.0%	
4420 Maintenance	1,000	250	(750)		(750)	400.0%	
Allotments :- Indirect Payments	1,000	500	(500)	0	(500)	200.0%	0
Net Receipts over Payments	(362)	100	462				
<u>130 Finche Field</u>							
4410 Finche Field Mowing	200	250	50		50	80.0%	
4420 Maintenance	99	500	401		401	19.9%	
4430 Bramble Clearing	0	200	200		200	0.0%	
Finche Field :- Indirect Payments	299	950	651	0	651	31.5%	0
Net Payments	(299)	(950)	(651)				
<u>140 North Lane Recreation Ground</u>							
1600 NLR Hire Fees	500	500	0			100.0%	
North Lane Recreation Ground :- Receipts	500	500	0			100.0%	0
4420 Maintenance	14	250	236		236	5.6%	
4500 NLR Maintenance Contract	2,845	3,200	355		355	88.9%	
North Lane Recreation Ground :- Indirect Payments	2,859	3,450	591	0	591	82.9%	0
Net Receipts over Payments	(2,359)	(2,950)	(591)				
<u>150 Sharpthorne Old Playground</u>							
4420 Maintenance	0	100	100		100	0.0%	
Sharpthorne Old Playground :- Indirect Payments	0	100	100	0	100	0.0%	0
Net Payments	0	(100)	(100)				
<u>160 Playgrounds</u>							
4420 Maintenance	0	1,500	1,500		1,500	0.0%	
4550 Playbark	0	300	300		300	0.0%	
4560 Inspections	763	750	(13)		(13)	101.7%	
Playgrounds :- Indirect Payments	763	2,550	1,787	0	1,787	29.9%	0
Net Payments	(763)	(2,550)	(1,787)				

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<u>170</u> <u>Infrastructure</u>							
1700 Wayleave	3	46	43			7.5%	
Infrastructure :- Receipts	<u>3</u>	<u>46</u>	<u>43</u>			<u>7.5%</u>	<u>0</u>
4420 Maintenance	2,135	2,000	(135)		(135)	106.8%	
4421 Step refurbishment	0	200	200		200	0.0%	
4422 DS Grass and hedge maintenance	3,249	3,657	408		408	88.8%	
4600 Dog & Litter Bins	0	1,500	1,500		1,500	0.0%	
4620 Hanging Baskets	40	50	10		10	80.0%	
4630 Sharpthorne Christmas Tree	170	250	80		80	68.0%	
4640 Tree Work and Surveys	2,602	2,500	(102)		(102)	104.1%	102
4641 Bluebell Wood Management	15,050	2,800	(12,250)		(12,250)	537.5%	12,500
4690 Grit Bins	0	250	250		250	0.0%	
4741 Defib expenditure	298	0	(298)		(298)	0.0%	298
4751 Hedgehog Highways	158	0	(158)		(158)	0.0%	
Infrastructure :- Indirect Payments	<u>23,702</u>	<u>13,207</u>	<u>(10,495)</u>	<u>0</u>	<u>(10,495)</u>	<u>179.5%</u>	<u>12,900</u>
Net Receipts over Payments	<u>(23,698)</u>	<u>(13,161)</u>	<u>10,537</u>				
6000 plus Transfer from EMR	12,900						
Movement to/(from) Gen Reserve	<u>(10,798)</u>						
<u>180</u> <u>Premises</u>							
4300 Water Charges	252	400	148		148	63.0%	
4420 Maintenance	1,404	500	(904)		(904)	280.8%	
4750 Toilets Cleaning Contract	2,425	3,000	575		575	80.8%	
4760 Toilets Equipment Contract	331	450	119		119	73.5%	
4770 Electricity	777	1,500	723		723	51.8%	
4900 Defibrillators	93	0	(93)		(93)	0.0%	93
Premises :- Indirect Payments	<u>5,282</u>	<u>5,850</u>	<u>568</u>	<u>0</u>	<u>568</u>	<u>90.3%</u>	<u>93</u>
Net Payments	<u>(5,282)</u>	<u>(5,850)</u>	<u>(568)</u>				
6000 plus Transfer from EMR	93						
Movement to/(from) Gen Reserve	<u>(5,189)</u>						
Asset & Highways Committee :- Receipts	<u>1,141</u>	<u>1,146</u>	<u>5</u>			<u>99.6%</u>	
Payments	<u>33,905</u>	<u>26,607</u>	<u>(7,298)</u>	<u>0</u>	<u>(7,298)</u>	<u>127.4%</u>	
Net Receipts over Payments	<u>(32,763)</u>	<u>(25,461)</u>	<u>7,302</u>				
plus Transfer from EMR	12,993						
Movement to/(from) Gen Reserve	<u>(19,770)</u>						

Detailed Receipts & Payments by Budget Heading 28/02/2025

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Receipts	1,141	1,146	5			99.6%	
Payments	33,905	26,607	(7,298)	0	(7,298)	127.4%	
Net Receipts over Payments	<u>(32,763)</u>	<u>(25,461)</u>	<u>7,302</u>				
plus Transfer from EMR	12,993						
Movement to/(from) Gen Reserve	<u>(19,770)</u>						

Earmarked Reserves

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR Election Expenses	3,789.00		3,789.00
321 EMR Public Conveniences Fund	4,494.28	1,000.00	5,494.28
323 EMR Rec/Playground Enhancement	6,687.00	10,000.00	16,687.00
324 EMR Pavilion Refurbishment	13,847.16		13,847.16
325 EMR Pavilion Fundraising	145.00		145.00
326 EMR Fingerpost Maintenance	1,401.80	400.00	1,801.80
329 EMR Defibrillators	2,422.86	609.12	3,031.98
331 EMR Community Orchard	163.08		163.08
332 EMR Neighbourhood Plan	10,000.00		10,000.00
336 EMR Local History Projects	2,428.89		2,428.89
337 EMR Land Registration	2,500.00		2,500.00
340 EMR Bluebell Wood Managment	10,778.14	-10,778.14	0.00
342 Jubilee/Coronation Funds	1,621.52	-1,470.00	151.52
343 EMR Wild Flower Meadow	1,000.00		1,000.00
344 Tree work and surveys	2,000.00	-102.10	1,897.90
	<u>63,278.73</u>	<u>-341.12</u>	<u>62,937.61</u>

WHPC Agenda Item 10, A&H Committee 10th March 2025

To discuss Tyes Cross Top Road/Sharpthorne Rd, Chilling Street, Grinstead Lane, Plaw Hatch Lane junction

Significant Multiple Developments leading to growth in traffic at this unsuitable rural junction on the county boundary

Wickenden Manor - planning consent granted for significant residential centre enhancement. Site work started.

Horncastle House Nursing Home - pre-application and Design Review Panel meetings held. This development would more than doubling care the accommodation with no provision for on-site staff residential accommodation.

Wickenden Farm - application awaiting determination new retreat for 24 guest rooms.

West Hoathly Brickworks 108 new dwellings

Gatwick Airport second runway Development Consent Order. SoS minded to approve subject to surface transport...

Existing C319 (WSCC) C2(ESCC) traffic flows already exceed B local roads.

WHPC concerns: Propose restrict exit east from Chiling Street from using the south-east leg of the rural triangle by. No entry.

30mph or 40mph TRO between Sharpthorne and Ashdown Forest Plaw Hatch Lane Gateway.

Provide footway along Top Rd/Sharpthorne Rd from Sharpthorne Road to Tyes Cross south side.

Provide footway from Tyes Cross to Old Plaw Hatch Farm along Plaw Hatch Lane using existing verge and behind-the-hedge on Plaw Hatch land. Connecting with two PROW onto Ashdown Forest.

Provide bus stops at Tyes Cross.

Prior Representations

WHPC position statement on Tyes Cross junction

Old Plaw Hatch Farm behind-the-hedge path proposals

Stakeholders

WHPC Clerk Leanne Andrews

MSDC Hea of Planning Anne Biggs

WSCC Adam Denby

WSCC Ian Gledhill

WSC Cllr. Garry Wall

ESC Cllr. Roy Galley