



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Asset and Highways Committee Clerks Report November 2020

Actions taken and other points of information since last meeting

- **Outstanding work on the Handyman's list**
 - Fencing by Warblers. The handyman made a start on the work but unfortunately hit a power cable. Asst Clerk currently trying to obtain electrical plans prior to work restarting.
 - Repainting the bollards and external paintwork at the public toilets
- **Bluebell Land Management Plan.** A meeting took place at the beginning of October. Several hazardous objects were noted on the land. Arrangements need to be made for these to be removed.
- **Portable SID.** The Cluster Portable Speed Indicator Device is due to come to West Hoathly on 30th November. A decision needs to be made on where the SID will be placed and the collection of the device.
- **Finches Field Camping sign**

A decision needs on the wording of the signs. No overnight parking or No overnight camping.
- **West Hoathly Primary School Staff Parking**

Jason Ashman (School Governor) joined the Parish Council meeting on the 26th October 2020 as a member of the public to outline the current difficulties. Several options were discussed, and it was agreed to explore the options further as an agenda item on the Assets and Highways meeting on the 16th November 2020. The initial ideas included:

 - 2 spaces outside North Lane rec entrance, on the agreement that cars would be moved if access were to be required.
 - Exploring the use of the 2 spaces at the scout hut.
 - Finches Field
 - Hook Lane recreation ground car park
 - Parking on North Lane outside the church

Expenditure against Budget to the end of October

	Actual 2019-20	Budget 2020-21	Actual October 2020	Variance against Budget
Asset & Highways	25,688	22,170	15,625	70.50 %

Asset & Highways

In 2019-20 the Asset and Highways expenditure included £7,724 which was project work that came out of Ear Marked Reserves.

£6,887 of the expenditure to date has been on the Pavilion Planning application and therefore came from the Ear Marked Reserve. Taking out these payments expenditure against budget is 39.41%.

The main tree work (ash die back on reducing the lime in Finche Field) has been completed for the year.

Water charges came though at the end of last year for the first half of 2020. Having sent back meter readings the accounts are now in credit (so no water charges to date).

Dog bin collections and playground inspections are annual invoices received at the end of the year.

Allotments

Allotment payment reminder letters have been sent to 5 residents.

Currently there are 2 plots available for rent so the Clerk will contact those on the waiting list.

Community Orchard proposal

The work on the Community Orchard has begun with the initial digging and preparation of holes. This work took place on the 31st October and was well supported by volunteers.

The tree planting day was due to take place on the 28th November however due to the current lockdown restrictions this will now be postponed until the 5th December.

Ongoing

Cycleway to East Grinstead

Letter to landowners – to be followed up.

Developer Contributions for Local Infrastructure

The Parish Council agreed

- to improve the surface of footpath 1WH from the Fox to the junction with the bridleway 43WH
- to improve the tarmac surface from the steps at the Vinols Cross to Finche Field car park

To be followed up.

Helen Schofield
September 2020



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Concerns regarding Traffic on the C319

West Hoathly Parish Council has been lobbying West Sussex County Council for many years regarding the traffic issues on the C319

1992

“A Report on the Traffic Situation in West Hoathly Parish” was commissioned by the Parish Council in 1992. One outcome of this was the 30mph speed limit within West Hoathly

2002

In 2002 the Parish Council commissioned a report on “Speed Management Issues” The proposals at this time included speed cushions and “hard” gateways provided by road narrowing and therefore single lane traffic.

However, the implementation of these measure would have necessitated street lighting at the gateways and each speed cushion. The scheme was therefore never implemented as the view of the parish was that there should be no street lighting.

Instead, part funded by the Parish Council, Vehicle Activated Signs were erected at the start of the 30mph limit entering West Hoathly and Sharpthorne and both ends of the Hollow. signs that lit up to remind drivers that they should be going at 30mph. Rumble strips were also installed approaching these areas.

Also, the Community implemented one of the first Community Speedwatch Schemes. Perceived issues were:

- Lack of follow-up from the Police
- Limited places where it was safe for volunteers to stand
- Abuse of volunteers received from motorists

Therefore over time the number of volunteers dwindled and eventually the scheme was given up. Community Speedwatch is still being encouraged by the Police and follow up has improved but to work it needs enough volunteers who are willing to get involved.

2011

In 2011 the Parish Council commissioned a “[Traffic and Safety Study in West Hoathly Parish](#)”.

Both the 2002 and 2011 report were undertaken by TMS.

The report can be accessed on the Parish Council website

Following this report WSCC changed the layout at the Vinols Cross junction realigning the kerbs, providing crossing points and changing the colour of the road surface.

To support the implementation of “soft landscaping” to remind drivers that the area was somewhere people lived and walked, the Parish Council provided a community noticeboard with planters at the Vinols Cross junction, provided small grants for planting outside road fronting buildings.

A Traffic Regulation Request was submitted to WSCC requesting a restriction on HGVs using the C319. This was rejected by WSCC as a possible scheme to pursue.

2015

Following Parish Council lobbying WSCC commissioned their own review of the C319 resulting in the [“Traffic Calming Study”](#).

This report is available on the parish Council website.

Following public consultation WSCC implemented a scheme that included:

- Changes to the road surface at the other key junction nodes at Station Road, North Lane and Broadfield.
- Removal of central white lines to provide uncertainty and cause drivers to slow down
- Renewal of rumble strips and West Hoathly and Sharpthorne Gateways

The Parish Council has since then

Since 2015 the Parish Council has:

- Submitted a request for a 40mph TRO from Horsted Lane to Tyes Cross which was not taken forward by WSCC.
- Lobbied both East and West Sussex for improvements to the Tyes Cross junction which led to improvements in the visibility of signage and a paper from WSCC addressing the feasibility of differing solutions put forward by residents
- Purchased gateway signs for Tyes Cross
- Bought a part share in a local portable Speed Indicator Device which means there is a device in use in the parish 2-3 times a year

Data from use of the portable Speed Indicator Devices

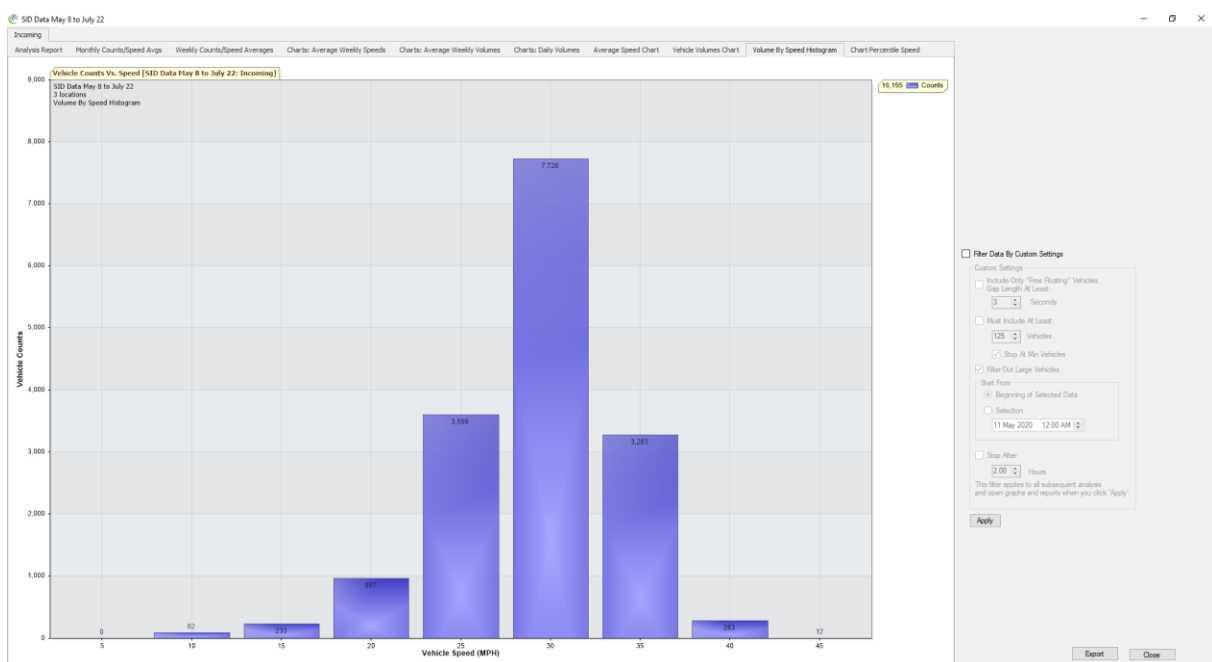
During Lockdown the portable SID was in the parish from 11th May until the 23rd July and was located in 3 places: Outside Ryedene, Sharpthorne, on the approach to Tyes Cross and above Bulldogs Bank Sharpthorne.

Vehicle Count vs Speed Outside Ryedene going East 11th May to 20th May

Data was collected outside Ryedene on Top Road going east towards Sharpthorne between 11th and 20th May.

The speed limit is 30mph

- The average number of vehicles per day was 1,620.
- The maximum speed was 45mph at 21:25 on 11th May.
- The average speed was 26.7mph
- The 85%tile speed was 31.8mph.

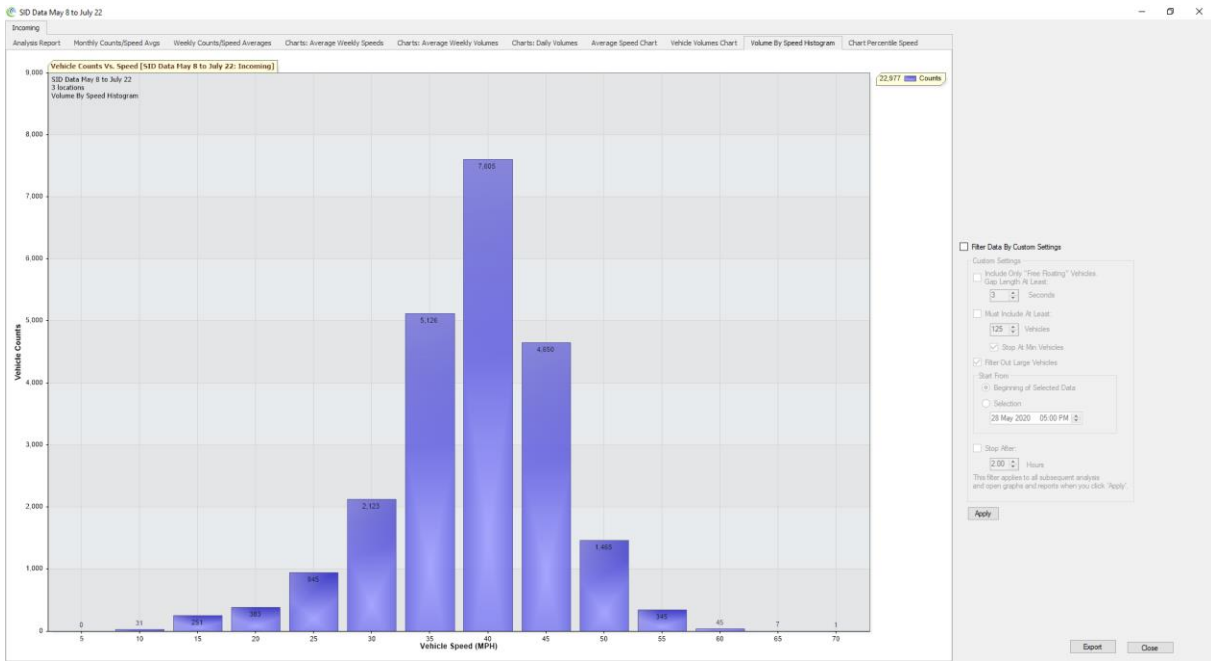


Vehicle Count vs Speed going West just before Tyes Cross 28th May to 10th June

Data was collected on the approach to Tyes Cross going east between 28th and 10th June.

The speed limit is derestricted so vehicles should be driven to the conditions.

- The average number of vehicles per day was 1,752.
- The maximum speed recorded was 70mph at 18:50 on 1st June
- The average speed was 36.1mph
- The 85%tile speed was 43.3mph.

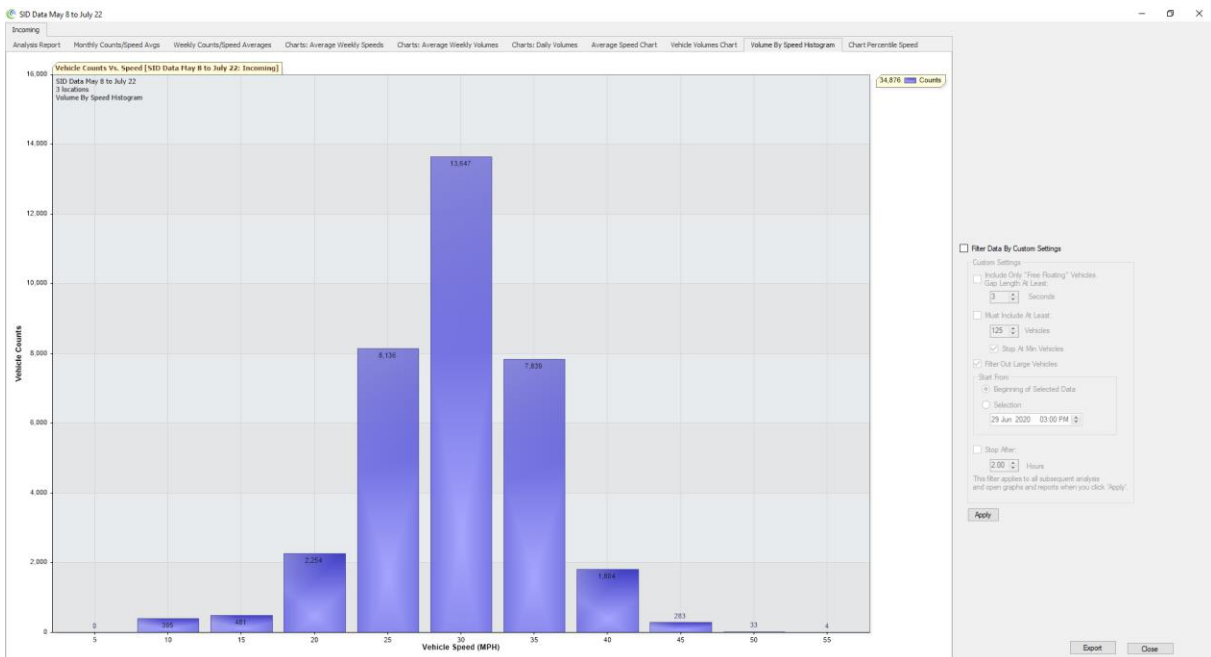


Vehicle Count vs Speed Bulldogs Bank going West 29th June to 13th July

Data was collected just beyond Bulldogs Bank heading west between 29th June and 13th July.

The speed limit is 30mph.

- The average number of vehicles per day was 2,458.
- The maximum speed recorded was 55mph at 21:50 on 2nd July
- The average speed was 27.0mph
- The 85%tile speed was 33.0mph.



Previous portable SID Recordings

October-November 2019 (Westcotec SID)

The SID was located above Bulldogs Bank and outside Ryedene in Sharpthorne and outside Rocklands in West Hoathly

- The average number of vehicles per day was 3,250
- The average speed was 25.9mph
- The 85%tile speed was 31.3mph.

May-June 2019 (Elan City)

The SID was located above Bulldogs Bank and outside Ryedene in Sharpthorne and outside Rocklands in West Hoathly.

For info when the SID was located in West Hoathly this coincided with the South of England Show.

- The average number of vehicles per day was 2,894
- 91% of vehicles travelled at under 30mph
- The 85%tile speed was 27mph.

January – February 2020 (Elan City)

The SID was located above Bulldogs Bank and outside Ryedene in Sharpthorne

- The average number of vehicles per day was 2,833
- 97% of vehicles travelled at under 30mph
- The 85%tile speed was 25mph.

Detailed Receipts & Payments by Budget Heading 31/10/2020

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Asset & Highways Committee							
<u>120 Allotments</u>							
1500 Allotments Rent	486	600	114			81.0%	
Allotments :- Receipts	<u>486</u>	<u>600</u>	<u>114</u>			<u>81.0%</u>	<u>0</u>
4090 Handyman Salary	25	0	(25)		(25)	0.0%	
4300 Water Charges	0	250	250		250	0.0%	
4420 Maintenance	0	250	250		250	0.0%	
Allotments :- Indirect Payments	<u>25</u>	<u>500</u>	<u>475</u>	<u>0</u>	<u>475</u>	<u>5.1%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>461</u>						
<u>130 Finche Field</u>							
4090 Handyman Salary	125	0	(125)		(125)	0.0%	
4400 Grass Cutting	560	900	340		340	62.2%	
4410 Finche Field Mowing	300	350	50		50	85.7%	
4420 Maintenance	29	300	271		271	9.6%	
4430 Bramble Clearing	100	200	100		100	50.0%	
Finche Field :- Indirect Payments	<u>1,114</u>	<u>1,750</u>	<u>637</u>	<u>0</u>	<u>637</u>	<u>63.6%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(1,114)</u>						
<u>140 North Lane Recreation Ground</u>							
1600 NLR Hire Fees	500	500	0			100.0%	
North Lane Recreation Ground :- Receipts	<u>500</u>	<u>500</u>	<u>0</u>			<u>100.0%</u>	<u>0</u>
4090 Handyman Salary	86	0	(86)		(86)	0.0%	
4420 Maintenance	42	200	158		158	21.1%	
4500 NLR Maintenance Contract	685	3,000	2,315		2,315	22.8%	
4730 Pavilion Replacement	6,887	0	(6,887)		(6,887)	0.0%	6,887
North Lane Recreation Ground :- Indirect Payments	<u>7,700</u>	<u>3,200</u>	<u>(4,500)</u>	<u>0</u>	<u>(4,500)</u>	<u>240.6%</u>	<u>6,887</u>
Net Receipts over Payments	<u>(7,200)</u>	<u>(2,700)</u>	<u>4,500</u>				
6000 plus Transfer from EMR	6,887						
Movement to/(from) Gen Reserve	<u>(313)</u>						
<u>150 Sharpthorne Old Playground</u>							
4400 Grass Cutting	0	250	250		250	0.0%	
4420 Maintenance	0	100	100		100	0.0%	
Sharpthorne Old Playground :- Indirect Payments	<u>0</u>	<u>350</u>	<u>350</u>	<u>0</u>	<u>350</u>	<u>0.0%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>						

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<u>160</u> <u>Playgrounds</u>							
4090 Handyman Salary	9	0	(9)		(9)	0.0%	
4420 Maintenance	16	650	634		634	2.5%	
4550 Playbark	0	250	250		250	0.0%	
4560 Inspections	0	600	600		600	0.0%	
Playgrounds :- Indirect Payments	25	1,500	1,475	0	1,475	1.7%	0
Movement to/(from) Gen Reserve	(25)						
<u>170</u> <u>Infrastructure</u>							
1700 Wayleave	3	46	43			7.5%	
Infrastructure :- Receipts	3	46	43			7.5%	0
4090 Handyman Salary	84	0	(84)		(84)	0.0%	
4420 Maintenance	332	1,500	1,168		1,168	22.1%	
4600 Dog & Litter Bins	0	1,500	1,500		1,500	0.0%	
4610 Asset Review	337	650	313		313	51.9%	
4620 Hanging Baskets	0	50	50		50	0.0%	
4630 Sharpthorne Christmas Tree	0	70	70		70	0.0%	
4640 Tree Work and Surveys	2,545	3,000	455		455	84.8%	
4650 Selsfield Common	25	100	75		75	25.0%	
4660 Sharpthorne Green	160	250	90		90	64.0%	
4670 Vinols Cross Area	260	250	(10)		(10)	104.0%	
4680 Cookhams Wood Verge	105	300	195		195	35.0%	
4690 Grit Bins	0	250	250		250	0.0%	
4710 Highways Maintenance	306	500	194		194	61.2%	306
4720 Work on Bank Broadfield	425	750	325		325	56.7%	
Infrastructure :- Indirect Payments	4,580	9,170	4,590	0	4,590	49.9%	306
Net Receipts over Payments	(4,576)	(9,124)	(4,548)				
6000 plus Transfer from EMR	306						
Movement to/(from) Gen Reserve	(4,270)						
<u>180</u> <u>Premises</u>							
4300 Water Charges	124	750	626		626	16.5%	
4420 Maintenance	193	500	307		307	38.6%	
4750 Toilets Cleaning Contract	1,258	2,500	1,242		1,242	50.3%	
4760 Toilets Equipment Contract	276	950	674		674	29.0%	
4770 Electricity	330	1,000	670		670	33.0%	
Premises :- Indirect Payments	2,181	5,700	3,519	0	3,519	38.3%	0
Movement to/(from) Gen Reserve	(2,181)						

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	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Asset & Highways Committee :- Receipts	989	1,146	157			86.3%	
Payments	15,625	22,170	6,545	0	6,545	70.5%	
Net Receipts over Payments	<u>(14,636)</u>	<u>(21,024)</u>	<u>(6,388)</u>				
plus Transfer from EMR	7,192						
Movement to/(from) Gen Reserve	<u>(7,443)</u>						
Grand Totals:- Receipts	82,537	1,526	(81,011)			5408.7%	
Payments	46,204	64,703	18,499	0	18,499	71.4%	
Net Receipts over Payments	<u>36,333</u>	<u>(63,177)</u>	<u>(99,510)</u>				
plus Transfer from EMR	9,433						
less Transfer to EMR	2,580						
Movement to/(from) Gen Reserve	<u>43,186</u>						