



## WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

### Asset and Highways Committee Clerks Report July 2022

#### **Actions taken and other points of information since last meeting.**

- The fencing at North Lane rec playground has now been replaced.
- The springer equipment at NLR playground was broken, the seat has been replaced and the equipment is now available for use again.
- The agreed repair work on the rural fingerposts has now been completed.
- The Public Rights of Way Routine Maintenance inspection has taken place, the report has not yet been distributed.

#### **Information relating to items on the agenda**

##### **Item 8 Allotments**

- There are a couple of plots at both sites that are not actively being worked. Improvement letters have been sent to the identified plot holders.
- Large dumping sites have been created at both the upper and lower allotments. The committee need to consider how to manage this moving forward.
- The handyman is working on building a new cover for the water tank at the upper allotments as the current one is broken.
- The trees at the lower allotments are now covering large parts of the roadside plots.
- As agreed last year, allotment rent will increase to £19 per half plot when the invoices are issued in September.

**Item 9-** Specification sent to councillors via email

**Item 10-** Tree Management Policy sent to councillors via email

**Item 11-** At the last meeting in March, the committee agreed to discuss whether it would be possible to repair the gap in fencing at the top of the steep steps at Finche Field.

**Item 12-** Richard Speller has given the council permission to reinstate the rocks at the Hollow/ North Lane entrance- next steps to be agreed.

**Item 14-** County Cllr Garry Wall has given his support to an application for pedestrian crossing safety improvements through the Community Highways Scheme. The closing date for this year's applications is the 31<sup>st</sup> July 2022.

[Community Highway Scheme \(CHS\) guidance \(westsussex.gov.uk\)](https://www.westsussex.gov.uk/community-highway-scheme)

14th July 2022

## Detailed Receipts &amp; Payments by Budget Heading 11/07/2022

## Committee Report

**Asset & Highways Committee**

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b><u>120 Allotments</u></b>							
1500 Allotments Rent	9	600	591			1.5%	
Allotments :- Receipts	<b>9</b>	<b>600</b>	<b>591</b>			<b>1.5%</b>	<b>0</b>
4300 Water Charges	0	250	250		250	0.0%	
4420 Maintenance	0	250	250		250	0.0%	
Allotments :- Indirect Payments	<b>0</b>	<b>500</b>	<b>500</b>	<b>0</b>	<b>500</b>	<b>0.0%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>9</b>	<b>100</b>	<b>91</b>				
<b><u>130 Finche Field</u></b>							
4400 Grass Cutting	0	1,350	1,350		1,350	0.0%	
4410 Finche Field Mowing	0	375	375		375	0.0%	
4420 Maintenance	0	500	500		500	0.0%	
4430 Bramble Clearing	0	200	200		200	0.0%	
4440 Comm Orchard/Tree purchases	517	0	(517)		(517)	0.0%	517
Finche Field :- Indirect Payments	<b>517</b>	<b>2,425</b>	<b>1,908</b>	<b>0</b>	<b>1,908</b>	<b>21.3%</b>	<b>517</b>
<b>Net Payments</b>	<b>(517)</b>	<b>(2,425)</b>	<b>(1,908)</b>				
6000 plus Transfer from EMR	517						
<b>Movement to/(from) Gen Reserve</b>	<b>0</b>						
<b><u>140 North Lane Recreation Ground</u></b>							
1600 NLR Hire Fees	0	500	500			0.0%	
North Lane Recreation Ground :- Receipts	<b>0</b>	<b>500</b>	<b>500</b>			<b>0.0%</b>	<b>0</b>
4300 Water Charges	11	0	(11)		(11)	0.0%	
4420 Maintenance	0	250	250		250	0.0%	
4500 NLR Maintenance Contract	870	3,000	2,130		2,130	29.0%	
North Lane Recreation Ground :- Indirect Payments	<b>881</b>	<b>3,250</b>	<b>2,369</b>	<b>0</b>	<b>2,369</b>	<b>27.1%</b>	<b>0</b>
<b>Net Receipts over Payments</b>	<b>(881)</b>	<b>(2,750)</b>	<b>(1,869)</b>				
<b><u>150 Sharpthorne Old Playground</u></b>							
4400 Grass Cutting	0	250	250		250	0.0%	
4420 Maintenance	0	100	100		100	0.0%	
Sharpthorne Old Playground :- Indirect Payments	<b>0</b>	<b>350</b>	<b>350</b>	<b>0</b>	<b>350</b>	<b>0.0%</b>	<b>0</b>
<b>Net Payments</b>	<b>0</b>	<b>(350)</b>	<b>(350)</b>				

## Detailed Receipts &amp; Payments by Budget Heading 11/07/2022

## Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<b>160 Playgrounds</b>							
4420 Maintenance	1,027	700	(327)		(327)	146.7%	
4550 Playbark	0	250	250		250	0.0%	
4560 Inspections	0	700	700		700	0.0%	
Playgrounds :- Indirect Payments	<b>1,027</b>	<b>1,650</b>	<b>623</b>	<b>0</b>	<b>623</b>	<b>62.2%</b>	<b>0</b>
<b>Net Payments</b>	<b>(1,027)</b>	<b>(1,650)</b>	<b>(623)</b>				
<b>170 Infrastructure</b>							
1700 Wayleave	3	46	43			7.5%	
Infrastructure :- Receipts	<b>3</b>	<b>46</b>	<b>43</b>			<b>7.5%</b>	<b>0</b>
4420 Maintenance	622	1,500	878		878	41.5%	283
4600 Dog & Litter Bins	0	1,850	1,850		1,850	0.0%	
4610 Asset Review	0	650	650		650	0.0%	
4620 Hanging Baskets	36	50	14		14	72.0%	
4630 Sharpthorne Christmas Tree	0	110	110		110	0.0%	
4640 Tree Work and Surveys	200	5,500	5,300		5,300	3.6%	
4641 Bluebell Wood Management	0	2,800	2,800		2,800	0.0%	
4650 Selsfield Common	25	100	75		75	25.0%	
4660 Sharpthorne Green	0	300	300		300	0.0%	
4670 Vinols Cross Area	275	600	325		325	45.8%	
4680 Cookhams Wood Verge	0	400	400		400	0.0%	
4690 Grit Bins	0	250	250		250	0.0%	
4720 Work on Bank Broadfield	0	750	750		750	0.0%	
4740 Verge alongside Courtlands	160	400	240		240	40.0%	
Infrastructure :- Indirect Payments	<b>1,318</b>	<b>15,260</b>	<b>13,942</b>	<b>0</b>	<b>13,942</b>	<b>8.6%</b>	<b>283</b>
<b>Net Receipts over Payments</b>	<b>(1,314)</b>	<b>(15,214)</b>	<b>(13,900)</b>				
6000 plus Transfer from EMR	283						
<b>Movement to/(from) Gen Reserve</b>	<b>(1,031)</b>						
<b>180 Premises</b>							
4300 Water Charges	138	750	612		612	18.4%	
4420 Maintenance	0	500	500		500	0.0%	
4750 Toilets Cleaning Contract	573	2,500	1,927		1,927	22.9%	
4760 Toilets Equipment Contract	297	350	53		53	85.0%	
4770 Electricity	0	1,000	1,000		1,000	0.0%	
Premises :- Indirect Payments	<b>1,009</b>	<b>5,100</b>	<b>4,091</b>	<b>0</b>	<b>4,091</b>	<b>19.8%</b>	<b>0</b>
<b>Net Payments</b>	<b>(1,009)</b>	<b>(5,100)</b>	<b>(4,091)</b>				
Asset & Highways Committee :- Receipts	12	1,146	1,134			1.1%	
Payments	4,751	28,535	23,784	0	23,784	16.7%	
<b>Net Receipts over Payments</b>	<b>(4,739)</b>	<b>(27,389)</b>	<b>(22,650)</b>				

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## Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
plus Transfer from EMR		800					
<b>Movement to/(from) Gen Reserve</b>	<b>(3,939)</b>						
Grand Totals:- Receipts	12	1,146	1,134			1.1%	
Payments	4,751	28,535	23,784	0	23,784	16.7%	
<b>Net Receipts over Payments</b>	<b>(4,739)</b>	<b>(27,389)</b>	<b>(22,650)</b>				
plus Transfer from EMR		800					
<b>Movement to/(from) Gen Reserve</b>	<b>(3,939)</b>						