

**TRUSTEES OF
WEST HOATHLY VILLAGE HALL**

Charity Registration Number: 305328

9th March 2023

Document Reference A2307

To all members of the **West Hoathly Village Hall Management Committee**:
You are summoned to attend a meeting of the West Hoathly Village Hall
Management Committee to be held on **Thursday 23rd March 2023 at
10:00am in Sharpthorne Village Hall**



Leanne Andrews
Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

Questions from members of the public.

- 1) To receive apologies for absence
- 2) To receive declarations of interest from Councillors in respect of any matter on the Agenda
- 3) To approve the minutes of the Meeting of West Hoathly Village Hall Management Committee held on the 20th February 2023 (document ref 2303)
- 4) Flat staircase & Archive store
 - a) To agree next steps
- 5) Electrical work
 - a) To agree next steps
- 6) To receive an update from the meeting with the plumber
 - a) To agree next steps
- 7) To prepare a revised draft budget for 2023-24
- 8) To note items of interest or items for inclusion at the next meeting

Date of next meeting: 19th June 2023