


**TRUSTEES OF
WEST HOATHLY VILLAGE HALL**

Charity Registration Number: 305328

Document Reference A2305

Tuesday 21st February 2023

To all members of the **Trustees of West Hoathly Village Hall**:
You are summoned to attend a meeting of the Trustees of West Hoathly Village Hall to be held on **Monday 27th February 2023** in West Hoathly Village Hall at 8:45pm or on completion of the Parish Council meeting if this is later.



Leanne Andrews
Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

Questions from members of the public.

- 1) To receive apologies for absence
- 2) To receive declarations of interest from members in respect of any matter on the Agenda
- 3) To approve the minutes of the Meeting of the Trustees of West Hoathly Village Hall held on the 25th July 2022 (2220)
- 4) To receive an update on the archive store/staircase replacement project
- 5) To agree a recommendation from the West Hoathly Village Hall Management Committee to proceed with stage 4 (Planning application) with the chosen contractor at a cost of £1,500 (Excl. VAT) plus fees.
- 6) To approve the budget for 2023/2024
- 7) To note items of interest or items for inclusion at the next meeting

Date of next meeting: TBC