

**TRUSTEES OF  
WEST HOATHLY VILLAGE HALL**

Charity Registration Number: 305328

Document Reference A2224

To all members of the **West Hoathly Village Hall Management Committee**:  
You are summoned to attend a meeting of the West Hoathly Village Hall Management Committee to be held on **Monday 17<sup>th</sup> October 2022 at 7:30pm in West Hoathly Village Hall**

Leanne Andrews  
Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

**Questions from members of the public.**

- 1) To receive apologies for absence**
- 2) To receive declarations of interest from Councillors in respect of any matter on the Agenda**
- 3) To approve the minutes of the Meeting of West Hoathly Village Hall Management Committee held on the 20<sup>th</sup> June 2022 (2215)**
- 4) To receive the clerk's report and note any point of interest**
- 5) To monitor actual expenditure v budget to 30<sup>th</sup> September 2022**
- 6) To receive an update and agree the next steps in the Village Hall Flat staircase replacement and archive store project**
- 7) To consider whether the Village Hall could be used as a warm hub during the winter months**
- 8) To receive an update on the site meeting that took place on the 27<sup>th</sup> September 2022 with West Hoathly Preschool**
- 9) To receive an update on the maintenance work completed and to consider any further priorities**
- 10) To note items of interest or items for inclusion at the next meeting**

Date of next meeting 20<sup>th</sup> February 2023