



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference A2222

To all members of **West Hoathly Parish Council**

You are summoned to attend a meeting of the **Parish Council** to be held on **Monday 26th September 2022 at 7:30pm in West Hoathly Village Hall.**

Leanne Andrews

Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

Agenda

Questions from members of the public.

- 1) To receive apologies for absence**
- 2) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**
- 3) To approve minutes of the Meeting of West Hoathly Parish Council held on 5th September 2022 (Document Reference 2221)**
- 4) To receive the clerk's report**
- 5) To receive Councillor reports**
 - a) West Sussex County Councillor Report
 - b) Mid Sussex District Councillor Report

6) Planning applications

a) To note decisions from the Local Authority

The following applications have been granted permission

DM/22/0569 – 1A Hoathly Hill

DM/22?0291- Dodges House

b) To consider planning applications received from the Local Authority

DM/22/2692 – Vine Yard Cottage, North Lane, West Hoathly

Single-storey front extension and double storey rear extension at lower ground floor level (Amendments to previously approved DM/20/0663)

DM/22/2429 – The Conservatory, Duckyls, Selsfield Road, West Hoathly

Variation of condition 2 from application DM/22/1489 - to replace approved plans to allow the enclosing of the rear open sided canopy with glazing.

DM/22/2489- Priory Cottage, 7 Hilltop Road, West Hoathly

Rear extension at first floor with new rooflights and dormers with obscured glazing up to 1.7m from finished floor level.

Please note: Any planning applications received in the interim period will also be considered at this meeting

7) Civility and Respect

- a. To consider supporting the National Association of Local Councils/Society of Local Council Clerks Civility and Respect Pledge
- b. To approve the Dignity at Work Policy

8) To note the conclusion of the audit for the year ending 31st March 2022

9) To agree the specification to be submitted for tender for the maintenance contract for North Lane Recreation Ground

10) To agree a request for a memorial bench to be placed at North Lane Recreation Ground

11) To review the Local Winter Management Plan

12) To review the Financial Statements to 31st August 2022

- a) Parish Council Bank Reconciliation
- b) Parish Council Summary Receipts and Payments

- c) Trustees of West Hoathly Village Hall Bank Reconciliation
- d) Trustees of West Hoathly Village Hall Summary Receipts and Payments

13) To ratify and approve the payments for August & September 2022

- a) Parish Council Payments
- b) Trustees of West Hoathly Village Hall Payments

14) To receive Committee Reports

- a) To note Minutes of Meetings taken place
 - i) Asset & Highways Committee 18th July 2022 (document reference 2218)

15) To receive update from Bluebell Woods working group

16) To receive reports from external meetings attended by councillors

17) To receive correspondence

18) To note items of interest or items for inclusion at next meeting of the Parish Council

Date of next meeting: 31st October 2022 at 7:30pm