



## **WEST HOATHLY PARISH COUNCIL**

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

**Document Reference A2219**

To all members of **West Hoathly Parish Council**

You are summoned to attend a meeting of the **Parish Council** to be held on **Monday 25<sup>th</sup> July 2022 at 7:30pm in West Hoathly Village Hall.**

Leanne Andrews

Clerk to West Hoathly Parish Council

**The public and press have a right and are welcome to attend this meeting**

### **Agenda**

**Questions from members of the public.**

- 1) To receive apologies for absence**
- 2) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**
- 3) To approve minutes of the Meeting of West Hoathly Parish Council held on 27<sup>th</sup> June 2022 (Document Reference 2216)**
- 4) To receive the clerk's report**
- 5) To receive Councillor reports**
  - a) West Sussex County Councillor Report
  - b) Mid Sussex District Councillor Report
- 6) Planning applications**
  - a) To note decisions from the Local Authority**

The following applications have been granted permission

DM/22/0704 - Piplye Barn  
DM/22/1400 - The Lake House  
DM/22/1489 - The Conservatory  
DM/22/1493 - Laburnum Cottage  
DM/22/1092 - Hams Rough  
DM/22/0968 - 23 Hamsey Road

The following application has been refused

DM/22/1349 - 22 Highcroft Road, Sharpthorne  
DM/19/0238 - Patrick's Barn

**b) To consider planning applications received from the Local Authority**

**DM/22/2029 - 1 Philpots Cottages, West Hoathly**

Erection of single storey rear extension and rear dormer.

**DM/22/1492 - Laburnum Cottage, Selsfield Road, West Hoathly**

Internal and external changes to existing kitchen extension to replace the front door oak, clad over concrete blockwork with wooden bargeboards, replace the single glazed windows with hardwood double glazed windows and to install an internal staircase to the lower storeroom, which is to be converted to a bathroom /utility area /room with a hardwood double glazed window and remove existing toilet.

**DM/22/2107 - Priory Cottage, 7 Hilltop Road, West Hoathly**

Lawful Development Certificate -Proposed

Proposed roof alterations to enlarge existing dormers and add a new dormer. This is an application to establish whether the development is lawful. This will be a legal decision where the planning merits of the proposed use cannot be taken into account

**DM/22/2119- 1A Hoathly Hill, West Hoathly**

Variation of planning condition 7 relating to planning application DM/21/2237, to revise drainage drawings to comply with the comments received by the drainage officer

**DM/22/2043 – Hazelmere, 9 Hilltop Road, West Hoathly**

Remove existing conservatory. Erect a single storey rear extension with roof extension and loft conversion into habitable space.

**Please note: Any planning applications received in the interim period will also be considered at this meeting**

**7) To receive a recommendation from the Finance Committee and agree a grant payment to Highbrook PCC**

**8) To appoint a member to the Asset & Highways Committee**

**9) To appoint a member as the MSALC representative**

**10)To agree whether to further reinvest in a 3-year bond with Hampshire Trust Bank**

**11)To consider and approve the request for the Annual Parish Bonfire to be held on North Lane Recreation Ground on Saturday 5<sup>th</sup> November 2022**

- 12) To consider any nominations for the Mid Sussex Applauds**
- 13) To agree a recommendation from the Asset & Highways Committee to submit a Community Highways Application for pedestrian crossing safety improvements at The Fox junction.**
- 14) To agree a recommendation from the Asset & Highways Committee as to how to proceed with the replacement of Finche Field steps**
- 15) To agree whether to contribute towards the replacement of the cluster SID**
- 16) To review the Financial Statements to 30<sup>th</sup> June 2022**
- a) Parish Council Bank Reconciliation
  - b) Parish Council Summary Receipts and Payments
  
  - c) Trustees of West Hoathly Village Hall Bank Reconciliation
  - d) Trustees of West Hoathly Village Hall Summary Receipts and Payments
- 17) To ratify and approve the payments for July 2022**
- a) Parish Council Payments
  - b) Trustees of West Hoathly Village Hall Payments
- 18) To receive Committee Reports**
- a) To note Minutes of Meetings taken place
    - i) Asset & Highways Committee 18<sup>th</sup> July 2022 (document reference 2218)
- 19) To receive reports from external meetings attended by councillors**
- a) Knepp, Weald to Waves- 7<sup>th</sup> July 2022 (Douglas Denham St Pinnock, Paul Brown)
  - b) Cluster Meeting- 7<sup>th</sup> July 2022 (clerk)
  - c) WSALC Chair & Clerks Forums (Douglas Denham St Pinnock, Clerk)
  - d) Jubilee Committee Washup meeting- 7<sup>th</sup> July (Douglas Denham St Pinnock, Clerk)
- 20) To receive correspondence**
- 21) To note items of interest or items for inclusion at next meeting of the Parish Council**

Date of next meeting: 5<sup>th</sup> September 2022 at 7:30pm