



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference A2209

To all members of **West Hoathly Parish Council**

You are summoned to attend a meeting of the **Parish Council** to be held on **Monday 28th March 2022 at 8:00pm** or on the completion of the **Planning meeting** if this is later.

Leanne Andrews
Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

Agenda

Questions from members of the public.

- 1) To receive apologies for absence.**
- 2) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**
- 3) To approve minutes of the Meeting of West Hoathly Parish Council held on 28th February 2022 (Document Reference 2206)**
- 4) To receive the clerk's report**
- 5) To receive Councillor reports**
 - a) West Sussex County Councillor Report
 - b) Mid Sussex District Councillor Report
- 6) To consider the clerks proposal to dissolve the planning committee and if appropriate agree the following**
 - a) Planning applications to be considered at Parish Council meetings, commencing May 2022
 - b) Parish Council meetings to start at 7:30pm, commencing May 2022
 - c) To update the Standing Orders and Scheme of Delegation to reflect the changes. (To be approved at the Annual Parish Council meeting on the 23rd May 2022)
- 7) To review the signatories on the WHPC and Trustee bank accounts**
 - a) To agree two more signatories
 - b) To agree to remove Neil Greatorex as a signatory
- 8) To review the Financial Statements to 28th February 2022**
 - a) Parish Council Bank Reconciliation
 - b) Parish Council Summary Receipts and Payments

- c) Trustees of West Hoathly Village Hall Bank Reconciliation
- d) Trustees of West Hoathly Village Hall Summary Receipts and Payments

9) To ratify and approve the payments for March 2022

- a) Parish Council Payments
- b) Trustees of West Hoathly Village Hall Payments

10) To receive Committee Reports

- a) To note Minutes of Meetings taken place
 - i) Planning 28th February 2022 (document reference 2205).
 - ii) Asset & Highways 21st March 2022 (document reference 2207)

11) To receive correspondence

12) To receive reports from external meetings attended by councillors

- a) Platinum Jubilee Planning Committee- 10th March 2022 (Douglas Denham St Pinnock)

13) To note items of interest or items for inclusion at next meeting of the Parish Council

14) To resolve in the light of the possible confidential nature of the business to be transacted, that in the public interest, the press and public be temporarily excluded and instructed to withdraw.

15) To note the cost of living increase to the clerk and RFO's salary

Date of next meeting 25th April 2022