



## **WEST HOATHLY PARISH COUNCIL**

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

**Document Reference A2131**

To all members of **West Hoathly Parish Council**

You are summoned to attend a meeting of the **Parish Council** to be held on **Monday 29<sup>th</sup> November 2021** in the **Village Hall, West Hoathly at 8:00pm** or on **completion of the Planning meeting if this is later.**

Leanne Andrews  
Clerk to West Hoathly Parish Council

**The public and press have a right and are welcome to attend this meeting**

### **Agenda**

**Questions from members of the public.**

- 1) To receive apologies for absence.**
- 2) To co-opt a new member to the Parish Council**
- 3) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**
- 4) To approve minutes of the Meeting of West Hoathly Parish Council held on 25<sup>th</sup> October 2021 (Document Reference 2128)**
- 5) To receive the clerk's report**
- 6) To receive Councillor reports**
  - a) West Sussex County Councillor Report**
  - b) Mid Sussex District Councillor Reports**
- 7) To note the report of the SID Working Party and to consider the following proposals**
  - a) To ask WSCC Highways Engineer to ascertain if they will install the east-bound SID in The Hollow, and use this VAS sign to replace the defective west-bound VAS in The Hollow
  - b) To ask WSCC Highways to advise the estimated costs of installation, safety review and engineering to enable installation of west-bound miniSID on the existing west bound school crossing WigWag pole
  - c) To ask for support for these proposals from Lindfield and High Weald Division County Councillor Gary Wall

**8) To review and approve the Risk Assessment policy including processes and controls for Financial and Self-managed Risks**

**9) To review the Fixed Asset Register for 2021-22**

**10) To review the Financial Statements to 31<sup>st</sup> October 2021**

- a) Parish Council Bank Reconciliation
- b) Parish Council Summary Receipts and Payments
  
- c) Trustees of West Hoathly Village Hall Bank Reconciliation
- d) Trustees of West Hoathly Village Hall Summary Receipts and Payments

**11) To ratify and approve the payments for November 2021**

- a) Parish Council Payments
- b) Trustees of West Hoathly Village Hall Payments

**12) To receive Committee Reports**

- a) To note Minutes of Meetings taken place
  - i) Planning Committee 25<sup>th</sup> October 2021 (document reference 2127)
  - ii) Asset & Highways 15<sup>th</sup> November 2021 (document reference 2129)

**13) To receive reports from external meetings attended by councillors**

- a) CAGNE Forum 18<sup>th</sup> November 2021 (Martin Robinson)
- b) MSALC Meeting 18<sup>th</sup> November 2021 (Douglas Denham St Pinnock, Michael Curties)

**14) To receive correspondence**

**15) Items to report in The Chronicle magazine and on Facebook**

**16) To note items of interest or items for inclusion at next meeting of the Parish Council**

Date of next meeting: Parish Council Meeting 20<sup>th</sup> December 2021