



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference A2125

To all members of **West Hoathly Parish Council**

You are summoned to attend a meeting of the **Parish Council** to be held on **Monday 27th September 2021** in the **Village Hall, West Hoathly at 8:00pm** or on **completion of the Planning meeting if this is later.**

Leanne Andrews
Clerk to West Hoathly Parish Council

The public and press have a right and are welcome to attend this meeting

Agenda

Questions from members of the public.

- 1) To receive apologies for absence.**
- 2) To co-opt three new members to the Parish Council**
- 3) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**
- 4) To approve minutes of the Meeting of West Hoathly Parish Council held on 26th July 2021 (Document Reference 2121)**
- 5) To receive the clerk's report**
- 6) To receive Councillor reports**
 - a) West Sussex County Councillor Report**
 - b) Mid Sussex District Councillor Report**
- 7) To consider any comments on the WSCC Draft Transport Plan consultation**
- 8) To consider and approve the request for the Annual Parish Bonfire to be held on North Lane Recreation Ground on Saturday 6th November 2021**
- 9) To consider a request from Highbrook Village Hall for an increase in annual grant payment**
- 10) To note the conclusion of the audit for the year ending 31st March 2021**
- 11) To confirm the appointment of the Internal Auditor for the year ending 31st March 2022**

12) To agree to add Anita Emery (RFO) onto the Unity Trust Bank Account

13) To review the Financial Statements to 31st August 2021

- a) Parish Council Bank Reconciliation
- b) Parish Council Summary Receipts and Payments

- c) Trustees of West Hoathly Village Hall Bank Reconciliation
- d) Trustees of West Hoathly Village Hall Summary Receipts and Payments

14) To ratify and approve the payments for August and September 2021

- a) Parish Council Payments
- b) Trustees of West Hoathly Village Hall Payments

15) To receive Committee Reports

- a) To note Minutes of Meetings taken place
 - i) Planning Committee 6th September 2021 (document reference 2122)
 - ii) Asset & Highways Committee 20th September 2021 (document reference 2123)

16) To receive updates from Parish Council working groups

17) To receive reports from external meetings attended by councillors

- a) West Sussex Transport Plan consultation 8th September (Douglas Denham St Pinnock, Paul Brown)
- b) Mid Sussex site allocation DPD 11th August (Kevin Gould, Ken Allfree)

18) To receive correspondence

19) Items to report in The Chronicle magazine and on Facebook

- a) To agree a member to manage the parish council Facebook account

20) To note items of interest or items for inclusion at next meeting of the Parish Council

Date of next meeting: Parish Council Meeting 25th October 2021