

**TRUSTEES OF  
WEST HOATHLY VILLAGE HALL**

Charity Registration Number: 305328

**Document Reference A2116**

To all members of the **West Hoathly Village Hall Management Committee**:  
You are summoned to attend a meeting of the West Hoathly Village Hall  
Management Committee to be held on **Monday 21<sup>st</sup> June 2021** at 7:30pm.

Leanne Andrews  
Clerk to West Hoathly Parish Council

**This meeting will be held as a virtual meeting. If any member of the public wishes to comment on an agenda item or virtually attend the meeting please email the clerk ([clerk@westhoathly.gov.uk](mailto:clerk@westhoathly.gov.uk)) before 12:00 pm Monday 21<sup>st</sup> June 2021**

The public and press have a right and are welcome to attend this meeting

**Questions from members of the public.**

- 1) To receive apologies for absence**
  
- 2) To receive declarations of interest from Councillors in respect of any matter on the Agenda**
  
- 3) To approve the minutes of the Meeting of West Hoathly Village Hall Management Committee held on the 15<sup>th</sup> February 2021 (2104)**
  
- 4) To receive the clerk's report and note any point of interest**
  
- 5) To receive an update on the Village Hall flat staircase replacement and agree to pay the associated design drawing costs**
  
- 6) To receive a proposal from West Hoathly C of E Primary School**
  
- 7) To note items of interest or items for inclusion at the next meeting**

Date of next meeting 18<sup>th</sup> October 2021