



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference A2113

To all members of **West Hoathly Parish Council**

You are summoned to attend a meeting of the **Parish Council** to be held on **Monday 26th April 2021 at 8:00pm** or on the completion of the **Planning meeting** if this is later.

Leanne Andrews
Clerk to West Hoathly Parish Council

This meeting will be held as a virtual meeting. If any member of the public wishes to comment on an agenda item or virtually attend the meeting please email the clerk (clerk@westhoathly.gov.uk) before 12:00 pm on 26th April 2021

The public and press have a right and are welcome to attend this meeting

Agenda

Questions from members of the public.

- 1) To receive apologies for absence.**
- 2) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**
- 3) To approve minutes of the Meeting of West Hoathly Parish Council held on 29th March 2021 (Document Reference 2109)**
- 4) To receive the clerk's report**
- 5) To receive Councillor reports**
 - a) West Sussex County Councillor Report**
 - b) Mid Sussex District Councillor Report**
- 6) To consider WHPC response on the Mid Sussex Electoral Boundary Commission Review**
- 7) To approve the updated Financial Regulations**
- 8) To agree to apply for a loan of £20,000 from the Public Works Loan Board payable over 10 years which will be given as a grant to the Trustees of West Hoathly Village Hall to fund the local history archive store.**
- 9) To confirm the schedule and dates of meetings for the year 2021-22.**
- 10) To consider a grant request from Air Ambulance Kent Surrey Sussex**

11) To review the Financial Statements to 31st March 2021

- a) End of Year Report

- b) Parish Council Bank Reconciliation
- c) Parish Council Summary Receipts and Payments

- d) Trustees of West Hoathly Village Hall Bank Reconciliation
- e) Trustees of West Hoathly Village Hall Summary Receipts and Payments

12) To ratify and approve the payments for April 2021

- a) Parish Council Payments
- b) Trustees of West Hoathly Village Hall Payments

13) To receive Committee Reports

- a) To note Minutes of Meetings taken place
 - i) Planning Committee 29th March 2021 (document reference 2108)
 - ii) Finance Committee 19th April 2021 (document reference (2111))

14) To receive updates from Parish Council working groups

- o Bluebell woods

15) To receive reports from external meetings attended by councillors

- o Cagne Forum 8th April 2021 (Martin Robinson)

16) To receive correspondence

17) Items to report in The Chronicle magazine and on Facebook

18) To resolve in the light of the possible confidential nature of the business to be transacted, that in the public interest, the press and public be temporarily excluded and instructed to withdraw

19) To agree a proposal to recruit for a permanent RFO

20) To note items of interest or items for inclusion at next meeting of the Parish Council

Date of next meeting: Annual Parish Council Meeting 4th May 2021