

**TRUSTEES OF  
WEST HOATHLY VILLAGE HALL**

Charity Registration Number: 305328

**Document Reference A2104**

To all members of the **West Hoathly Village Hall Management Committee**:  
You are summoned to attend a meeting of the West Hoathly Village Hall Management Committee to be held on **Monday 15<sup>th</sup> February 2021** at 7:30pm.

Leanne Andrews  
Clerk to West Hoathly Parish Council

**This meeting will be held as a virtual meeting. If any member of the public wishes to comment on an agenda item or virtually attend the meeting please email the clerk ([clerk@westhoathly.gov.uk](mailto:clerk@westhoathly.gov.uk)) before 12:00 pm Monday 15th February.**

The public and press have a right and are welcome to attend this meeting

**Questions from members of the public.**

- 1) To receive apologies for absence**
- 2) To receive declarations of interest from Councillors in respect of any matter on the Agenda**
- 3) To approve the minutes of the Meeting of West Hoathly Village Hall Management Committee held on the 23<sup>th</sup> November 2020 (2033)**
- 4) To receive the clerk's report and note any point of interest**
- 5) To monitor actual expenditure v budget to 31<sup>st</sup> January 2021**
- 6) To approve a budget for 2021/2022**
- 7) To receive an update on the Village Hall Flat refurbishment work**
- 8) To discuss the next steps in The Village Hall Flat staircase replacement**
- 9) To discuss energy efficiency work that can be supported by the government Green Homes Grant.**
- 10) To discuss storage issues in the hall**
- 11) To note items of interest or items for inclusion at the next meeting**

Date of next meeting 21st June 2021