



## WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2304

### **Minutes of the Meeting of West Hoathly Parish Council held on Monday 27<sup>th</sup> February 2023 at 7:30pm in West Hoathly Village Hall**

#### **Members**

Ken Allfree  
Will Buckley  
Martin Robinson\*  
Bob Darvill  
Peter Browne

Paul Brown  
Kevin Gould (Vice Chairman)\*  
Douglas Denham St Pinnock (Chairman)  
Amy Marshall\*

\* denotes absence

#### **Also present:**

Leanne Andrews (clerk)  
Anita Emery (RFO)  
County Cllr Garry Wall

**There were no members of the public present**

#### **284) To receive apologies for absence**

Apologies were received from Cllr Martin Robinson, Cllr Amy Marshall, Cllr Kevin Gould and MSDC Cllr Lin Stockwell.

#### **285) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**

Cllr Paul Brown declared an interest and stated the following- "I am a member of the Planning Committee at Mid Sussex District Council which determines some planning applications in the district. Any views I give on applications on which the Parish Council is a statutory consultee are preliminary and I reserve my right to give a different view should the matter get determined at the Planning Committee."

Cllr Bob Darvill declared an interest in application DM/23/0259- Stonelands, West Lodge

#### **286) To approve minutes of the Meeting of West Hoathly Parish Council held on 30th January 2023 (Document Reference 2302)**

The minutes were approved as a true record and signed by the chairman

#### **287) To receive the clerk's report**

The clerks report was noted.

#### **288) To receive Councillor reports**

- a) West Sussex County Councillor Report- Cllr Garry Wall
- WSCC Budget has been agreed (4.99% Including 2% for adult social care)
  - 32,000 potholes have been filled, and there has been 7,000 interventions since Christmas.
  - There is now an extra team in place for drainage & gully issues
  - There has been dialogue between the developers of the Brickworks site and WSCC Highways
- WSCC advice is purely informative at this stage and based on the impact statement.
- b) Mid Sussex District Councillor- Cllr Paul Brown
- The next Full Council meeting is on Wednesday 1<sup>st</sup> March 2023
  - The Notice of Elections will be published on 20<sup>th</sup> March 2023. Candidate nominations open on Tuesday 21<sup>st</sup> March and close on Tuesday 4<sup>th</sup> April 2023.

County Cllr Garry Wall left the meeting

## **289) Planning applications**

### **a) To note decisions from the Local Authority**

The following applications have been granted permission

DM/22/3896 - 21 Hamsey Road

### **b) To consider planning applications received from the Local Authority**

#### **DM/23/0303 - St Margarets Church, North Lane, West Hoathly**

Trees in a Conservation Area

T1. Liquid Amber. Take down to near ground level. T2. Ash tree, Take down to near ground level. T3. Leaning Prunus, into T2 Ash. Take down to basal upright growth. T4. Liquid Amber adjacent to T3. Reduce back side limbs up to 2metres. Back from grave stones

The Parish Council had **no objections**

#### **DM/23/0308 - 25 Hoathly Hill, West Hoathly**

Application to remove property from Section 52 legal agreement dated 29th December 1986, following on from application DM/19/3820

The Parish Council had **no objections**

#### **DM/23/0259 - Stonelands West Lodge, Ardingly Road, West Hoathly**

Single storey rear extension and first floor extension over annexe.

The Parish Council had **no objections**

**DM/23/0360 - 3 Hoathly Hill, West Hoathly**

Application to remove property from Section 52 legal agreement dated 29th December 1986, following on from application DM/19/3820

The Parish Council had **no objections**

**DM/23/0456 - West Hoathly Bowls Club, Hook Lane, West Hoathly**

Trees in Conservation Area

T1 Oak remove dead and dying lower branches overhanging carpark, T2 Oak remove dead and dying lower branches within carpark

The Parish Council had **no objections**

**DM/23/0394/0395 - Lower Barn, North Lane, West Hoathly**

Roof extension to the northern end of the barn. Footprint extension to an existing flat roofed 1930's extension and addition of a first floor above. Partial replacement of existing lean-to on west elevation with a glazed lean-to. Internal alterations within main barn and the existing additions to it. Additions of insulation to the walls and roof of the barn.

Listed Building Consent

The Parish Council had **no objections**

**DM/23/0441- WHPC Car Park, Finche Field, West Hoathly**

Erection of a Waymarker.

The Parish Council had **no objections**

**DM/23/0487- 23 Hamsey Road, Sharpthorne**

Proposed rear dormer and front facing velux window to create loft room

The Parish Council had **no objections**

**290) Redevelopment of land at West Hoathly Brickworks**

It was noted that as previously agreed; a highways consultant has now been appointed.

A letter from a resident regarding the Brickworks site and the Bluebell Railway crossing was discussed.

**291) To review the Financial Statements**

- a) To approve the **Parish Council** bank reconciliations against corresponding bank statements
- b) To note the **Parish Council** combined bank rec and year to date accounts

The Parish Council Financial Statements were noted

- c) To note £3,165.52 remaining from the Jubilee celebrations will be earmarked for the Coronation celebrations in May

Noted

- d) To approve the **Trustees of West Hoathly Village Hall** bank reconciliations against corresponding bank statements

- e) To note the **Trustees of West Hoathly Village Hall** combined bank rec and year to date accounts

The Trustees of West Hoathly Village Hall Financial Statements were noted

**292) To ratify and approve the payments for February**

- a) To approve the **Parish Council** expenditure as itemised on the schedule

The payments of £6,423.10 for February were **unanimously ratified and approved**

- b) To approve the **Trustees of West Hoathly Village Hall** expenditure as itemised on the schedule

The payments of £2,469.84 for February were **unanimously ratified and approved**

**293) To agree committee membership for Cllr Peter Browne**

It was agreed that Cllr Peter Browne will join the Asset & Highways Committee

**294) To consider suitable projects for allocated S106 money**

It was noted that as a result of the development at the Land Adjacent to Cookham's in Sharpthorne (DM/22/1384) £8,851 will be allocated to Local Community Infrastructure. It was unanimously agreed these funds should be used for West Hoathly Pavilion and Public Conveniences at North Lane recreation ground.

**295) To consider the Levelling-up and Regeneration Bill: Reforms to National Planning Policy Department for Levelling Up, Housing and Communities Consultation 2023**

- a) To agree to be associated with the WSALC submission

After discussion it was agreed to be associated with the WSALC submission

**296) To agree additional dog waste bin collection charges**

It was noted that MSDC have now agreed to install an additional dog waste bin at the bottom of Bluebell Lane/Station Road as the bin already in place is consistently full.

The additional collection charges were agreed.

**297) To receive an update from the Coronation Planning meeting held on the 8<sup>th</sup> February**

- a) To agree to light the beacon at Finche Field on Friday 5<sup>th</sup> May
- b) To agree to have fireworks at Finche Field on Friday 5<sup>th</sup> May
- c) To agree for North Lane Rec to be used for disabled parking on Monday 8<sup>th</sup> May

All agreed

**298) To receive report from the Management Committee of West Hoathly Village Hall (meeting held on 20<sup>th</sup> February 2023 (document reference 2303)**

The report was received. It was noted that the Topographical Survey and Feasibility study for the archive project has now been completed.

**299) To receive reports from external meetings attended by councillors**

- WSALC Board meeting- 9<sup>th</sup> February 2023 (Cllr Douglas Denham St Pinnock)

The WSALC Board agreed that a sum of reserves is allocated to a subsidised training programme for Councillors following local elections in May.

A commercial video has been produced to promote the Council role and attract new members. The video will shortly be available for use.

**300) To receive correspondence**

The correspondence was noted

**301) To note items of interest or items for inclusion at next meeting of the Parish Council**

There were none

**302) To resolve in the light of the possible confidential nature of the business to be transacted, that in the public interest, the press and public be temporarily excluded and instructed to withdraw**

There were no press or public

**303) To discuss a confidential staffing matter**

The confidential staffing matter was discussed, and the recommendation was unanimously agreed.

Date of next meeting 27th March 2023

There being no further business the meeting closed at 20:57

Chairman-----