



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2229

Minutes of the Meeting of West Hoathly Parish Council held on Monday 19th December 2022 at 7:30pm in West Hoathly Village Hall

Members

Ken Allfree

Will Buckley*

Martin Robinson

Bob Darvill

Paul Brown

Kevin Gould (Vice Chairman)

Douglas Denham St Pinnock (Chairman)

Amy Marshall*

* denotes absence

Also present:

Leanne Andrews (Clerk)

Anita Emery (RFO)

Cllr Garry Wall

There was 1 member of the public present.

The member of the public introduced themselves as a representative of the Sharpthorne & West Hoathly Development Group and provided details of the Facebook page that has been set up. It was noted that the group's first meeting is due to take place on Wednesday 21st December, representatives from each road are invited to attend.

220) To receive apologies for absence

Apologies were received from Cllr Amy Marshall and District Cllr Lin Stockwell. Cllr Will Buckley was absent.

221) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.

Cllr Paul Brown declared an interest and stated the following- "I am a member of the Planning Committee at Mid Sussex District Council which determines some planning applications in the district. Any views I give on applications on which the Parish Council is a statutory consultee are preliminary and I reserve my right to give a different view should the matter get determined at the Planning Committee."

222) To approve minutes of the Meeting of West Hoathly Parish Council held on 28th November 2022 (Document Reference 2227)

The minutes were approved as a true record and signed by the chairman

223) To receive the clerk's report

The clerk's report was noted

Cllrs Martin Robinson, Paul Brown and Ken Allfree volunteered to attend the Legionella training session. Cllr Paul Brown volunteered to attend the dormouse nut survey at Bluebell Woods.

224) To receive Councillor reports

- a) West Sussex County Councillor Report- Cllr Garry Wall
 - SE Water – it was noted that there is 9,000 miles of pipework. Fresh leaks are appearing as new ones are fixed. Cllr Wall agreed to contact Mims Davies for any further updates.
 - Budget planning is still ongoing
 - [Cost of living - West Sussex County Council](#)
 - West Hoathly Brickworks- Cllr Wall offered his full support to residents and the council.

- b) Mid Sussex District Councillor Report- Cllr Paul Brown
 - West Hoathly Brickworks- Cllr Brown provided details of a pre- app meeting that he had attended on the 15th December. S106 contributions were discussed, as well as the PROW past new Coombe Farm. It was noted that the design review meeting is due to take place on the 24th January, and Ashill Regen intend to submit a planning application in late February 2023. RGP transport consultants that have been appointed by Ashill Regen, installed cameras on Top Road and Station Road to collect traffic data. A ½ hour parking beat survey was also carried out.
 - Election warding- following a site visit with Terry Stanley, MSDC have agreed it is appropriate to have two polling stations for the 2023 elections. They will be at West Hoathly Village Hall and Sharpthorne Hall
 - Residents on Longview Lane are still having problems with being registered with electoral services.

225) Planning applications

a) To note decisions from the Local Authority

The following applications have been granted permission

DM/22/3190 - 23 Hamsey Road

b) To consider planning applications received from the Local Authority

DM/22/3637 - 2 Broadfield, West Hoathly

Demolition of existing garage and garden shed. Erection of new combined garage and garden shed outbuilding

The Parish Council had **no objections**

DM/22/3684 - Sports Pavilion, Hook Lane, West Hoathly

Oak Tree (T1 - 07CX) - crown lift to 4m. Ash Tree (T2 - 07D0) - fell to ground level due to ash die-back. Horse Chestnut Tree (T3 - 07D1) - crown lift to 3.5m. Horse Chestnut Tree (T4 - 07D2) - crown lift to 3m. Ash Tree group x 15 (T5 - 07DD) - fell to ground level due to ash die-back

The Parish Council had **no objections**

DM/22/3799 - The Schoolmasters House, Church Hill, West Hoathly

Sweet Chestnut and Beech Trees - reduce crown by 3m either side of tree trunk (ie; 6m across). Cherry Tree - fell. x5 Laurel - remove.

The Parish Council had **no objections**

DM/22/3743 - 1A Hoathly Hill, West Hoathly

Variation of condition No: 1 of Planning Permission DM/22/2119 - to amend the approved Site Plan, to allow for the path between 1 Hoathly Hill and the new house to remain at existing ground level and to avoid building over underground service which supply neighbouring houses.

The Parish Council had **no objections**

226) Redevelopment of land at West Hoathly Brickworks

- a) To approve spending up to £5,000 engaging a transport consultant

Following discussion, it was **unanimously agreed** to spend up to £5,000 engaging a transport consultant.

It was noted that a member of the public has been looking at traffic data on Top Road, the analysis has been shared with the council via email.

227) To review the Financial Statements

- a) To approve the **Parish Council** bank reconciliations against corresponding bank statements

- b) To note the **Parish Council** combined bank rec and year to date accounts
The Parish Council Financial Statements were noted

- c) To approve the **Trustees of West Hoathly Village Hall** bank reconciliations against corresponding bank statements

- d) To note the **Trustees of West Hoathly Village Hall** combined bank rec and year to date accounts

The Trustees of West Hoathly Village Hall Financial Statements were noted

228) To ratify and approve the payments for December

- a) To approve the **Parish Council** expenditure as itemised on the schedule
The payments of £4,650.31 for December were **unanimously ratified and approved**

- b) To virement £650 from budget line 4610 Asset Review to 4002 Handyman salary

It was **agreed** to virement £650 from budget line 4610 to 4002

- c) To approve the **Trustees of West Hoathly Village Hall** expenditure as itemised on the schedule

The payments of £1,413.32 for December were **unanimously ratified and approved**.

229) To approve the allotment mapping quotation

The allotment mapping quotation of £400 was **approved**

230) To approve changes to the Financial Regulations as recommended by the Finance Committee

The changes to the Financial Regulations were **agreed and approved**

231) To review the initial draft budget for 2023-24

The draft budget was reviewed and will be brought to the January meeting for final approval

232) To agree an agenda for the Parish Assembly on the 6th March 2023

It was agreed to ask a representative from SE Water to attend

233) To approve the costs for the Bluebell Woods management plan

The costs for the Bluebell Woods management plan were **approved**

234) To receive Committee Reports

- a) To note Minutes of Meetings taken place

- i) Finance Committee 5th December 2022 (document reference 2228)

The Minutes were noted

235) To receive reports from external meetings attended by councillors

- Coronation Planning meeting- 7th December 2022 (Cllr Douglas Denham St Pinnock, Clerk)

St Margaret's Church plan to hold a street fair on Monday 8th May 2023. The planning group discussed the lighting of the beacon and agreed to establish costs for the programme and souvenir mugs for all primary school aged children in the parish.

236) To receive correspondence

The correspondence was noted.

To note items of interest or items for inclusion at next meeting of the Parish Council

- Redevelopment of land at West Hoathly Brickworks

Date of next meeting 30th January 2023

There being no further business the meeting closed at 20:57

Chairman-----