



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2227

Minutes of the Meeting of West Hoathly Parish Council held on Monday 28th November 2022 at 7:30pm in West Hoathly Village Hall

Members

Ken Allfree
Will Buckley
Martin Robinson
Bob Darvill

Paul Brown
Kevin Gould (Vice Chairman)
Douglas Denham St Pinnock (Chairman)
Amy Marshall

* denotes absence

Also present:

Leanne Andrews (Clerk)
Anita Emery (RFO)

There was 1 member of the public present.

187) To receive apologies for absence

Apologies were received from District Cllr Lin Stockwell & County Cllr Garry Wall

188) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.

Cllr Paul Brown declared an interest and stated the following- "I am a member of the Planning Committee at Mid Sussex District Council which determines some planning applications in the district. Any views I give on applications on which the Parish Council is a statutory consultee are preliminary and I reserve my right to give a different view should the matter get determined at the Planning Committee."

189) To approve minutes of the Meeting of West Hoathly Parish Council held on 31st October 2022 (Document Reference 2225)

The minutes were approved as a true record and signed by the chairman

190) To receive the clerk's report

The clerk's report was noted

191) To receive Councillor reports

- a) West Sussex County Councillor Report- no report available
- b) Mid Sussex District Councillor Report- Cllr Brown
 - The Draft District Plan Regulation 18 Consultation ends on the 19th December
 - The planning appeal on application DM/22/1349- 22 Highcroft Road was dismissed.

- As a District Councillor Cllr Brown attended the Public Consultation event held by developer Ashill Regen on the 22nd November to answer any questions. Several concerns were raised, particularly over the use of Hamsey Road as the access to the development. It was noted that the vehicle movements generated seemed to differ to the numbers expected with the additional homes. There was no reference to active travel, no walking routes were shown.
- The new properties on Longview Lane have not been recognised by electoral services- this is being investigated.

192) Planning applications

a) To note decisions from the Local Authority

The following applications have been granted permission

DM/22/2887 - Chiddinglye Farmhouse
DM/22/2913 - Highbrook House
DM/22/3098 - Furthur House
DM/22/0110 - Dodges House
DM/22/3059 - Guillaume Keep
DM/22/3182 - Wickenden Farmhouse

The following application has been refused

DM/22/2849 - Priory Cottage

b) To consider planning applications received from the Local Authority

DM/22/3344 - Duckyls Wood, Vowels Lane, West Hoathly

Oak Tree on Vowels Lane adjacent to telegraph/power pole - fell.)

The Parish Council had **no objections**

DM/22/3485 - Fountain Cottage, North Lane, West Hoathly

(T1) Mature Malus – Fell

The Parish Council had **no objections**

DM/22/2827 - Wildgoose Stables, Selsfield Common, West Hoathly

Upgrade of an access track on an existing track at Wildgoose Stables, Selsfield Common to serve Wildgoose Units A-E (Amended plans and statement received 02.11.2022. Revised description agreed 15.11.2022)

As a member of the Open Spaces Society, Cllr Paul Brown declared an interest and left the meeting.

Based on the additional information received from the Access Ranger, the Parish Council **object** to the application and support the Access Rangers comments.

Cllr Paul Brown re-joined the meeting

DM/22/1384 - Land Adj. To Cookhams, Top Road, West Hoathly

Erection of 13 dwellings and associated new access and other works. (Amended plans received 15.11.2022 - amendments to layout and design)

The Parish Council had **no objections** to the submitted plans. The Parish Council does object to any streetlighting at the development.

DM/22/3449 - 2 Marlpit Road, Sharpthorne

Removal of existing car port and and garage. Erection of single storey side/rear extension.

The Parish Council had **no objections**

DM/22/0536 – Moatlands, Vowels Lane, West Hoathly

Conversion to existing garages and studio into a dwellinghouse, together with the construction of a detached garages associated with the dwelling (Amended plans and description 14.11.2022)

The Parish Council **object** to the application as there are no material changes to the amended plans, the Council noted the removal from the plans of the words bedroom 4 and bedroom 5. The application is against the principles of the neighbourhood plan and the need for 2–3-bedroom dwellings

DM/22/3567 - Opposite Glebe House, Church Hill, West Hoathly

T1 - Hazel (*Corylus avellana*) 06YE – coppice

The Parish Council had **no objections**

193) To review the Financial Statements to 31st October 2022

- a) Parish Council Bank Reconciliation
 - b) Parish Council Summary Receipts and Payments
- The Parish Council Financial Statements were noted

- c) Trustees of West Hoathly Village Hall Bank Reconciliation
 - d) Trustees of West Hoathly Village Hall Summary Receipts and Payments
- The Trustees of West Hoathly Village Hall Financial Statements were noted

194) To ratify and approve the payments for November

- a) Parish Council Payments

The payments of £17,514.76 for November were unanimously ratified and approved
In addition, the following additional payments were unanimously approved

Vat Payment - £497.63
Credit Card- £3.00
HQO Plumbing £28.15

b) Trustees of West Hoathly Village Hall Payments
The payments of £1737.50 for November were unanimously ratified and approved.
In addition, the following additional payment was unanimously approved
HQO Plumbing - £292.48

195) To consider a grant request from the Royal British Legion

Cllr Brown, Cllr Buckley, and Cllr Darvill declared interests as members of the Churchyard Trust and therefore did not take part in the discussion.

The Council were sympathetic to the reasoning for the grant request; however, it was noted that a grant payment has already been awarded to St Margaret's PCC this year for the maintenance of the churchyard. The grant request from the Royal British Legion was not approved.

196) To receive a recommendation from the Asset & Highways Committee to use allocated S106 Money to purchase a portable SID

The recommendation from the Asset & Highways Committee to use allocated S106 Money to purchase a portable SID was approved.

197) To consider any views on the Boundary Commission Review round 2 Proposal

The Council agreed the following response:

The Boundary Commission has been driven by metrics rather than geography and common sense, so from the next general election, our MP will be looking after electors from Handcross to Ditchling, Isfield, Forest Row and Plumpton. This is an increase in workload dealing with two County Councils on matters as diverse as Highways, Social Services and Education; dealing with three District Councils, Mid Sussex, Wealden and Lewes and when it comes to Planning the MP will, in addition to the three Districts, also have electors in the South Downs National Park, itself a Planning Authority.

198) To consider any views on the Draft Mid Sussex District Plan 2021-2039 consultation

The Parish Council had no comments to submit

199) To note the Interim Audit Report

The Interim Audit report was noted

200) To review and approve the Risk Assessment policy including processes and controls for Financial and Self-managed Risks

The Risk Assessment was reviewed and approved.

201) To review the Fixed Asset Register for 2022-23

The Fixed Asset Register for 2022-23 was reviewed and approved.

202) To receive an update from the Bluebell Woods working group

Standing Orders were suspended to allow the member of the public to speak.

As a member of the Bluebell Woods working group, the member of the public gave an update from the last working group meeting.

Standing Orders were reinstated.

- a) To receive a recommendation from the working group to infill the Bluebell Wood site

The recommendation from the Bluebell Woods Working Group to infill the site was approved.

- b) To agree the costs for the great crested newt survey

The costs of approximately £500 were agreed and approved.

203) To receive Committee Reports

- a) To note Minutes of Meetings taken place

- i) Asset & Highways Committee 14th November 2022 (document reference 2226)

The Minutes were noted

204) To receive reports from external meetings attended by councillors

- Parish Cluster Meeting- 3rd November 2022 (Cllr Douglas Denham St Pinnock, Cllr Paul Brown)

It was noted that Richard Speller will be leaving his position at the end of the year. The 'Love Clean Streets App' is now up and running and has replace 'Love West Sussex'

Two WSCC Sid's are now with the manufacturer awaiting repair. If they are unable to be repaired, they will no longer be replaced. Worth Parish Council are in communication with the insurance company regarding a claim for the damaged Cluster SID.

- Quarry Liaison Meeting – 4th November 2022 (Cllr Douglas Denham St Pinnock, Cllr Will Buckley)

Cllr Douglas Denham St Pinnock was elected as chair. Minutes have been circulated to members.

- Meeting with Ashill Regen- 21st November 2022 (Cllr Douglas Denham St Pinnock, Cllr Ken Allfree, Clerk)

Ashill Regen shared copies of the Part 1 Vision document ahead of the Public Consultation Event on the 22nd November.

- WSALC AGM – 25th November 2022 (Cllr Douglas Denham St Pinnock, Cllr Martin Robinson)

Cllr Douglas Denham St. Pinnock, Cllr Malcolm Eastwood (Henfield Parish Council) and Trevor Leggo were elected as representatives to NALC for 2022/2023.

Draft minutes have been circulated to councillors.

205) To receive correspondence

The correspondence was noted

206) To resolve in the light of the possible confidential nature of the business to be transacted, that in the public interest, the press and public be temporarily excluded and instructed to withdraw

The member of the public left the meeting

207) To note the feedback from the Clerks appraisal meeting

The feedback from the Clerks appraisal meeting and adjustment to salary was noted

208) To note the NJC backdated pay award for the Clerk and RFO

The backdated pay award for the Clerk and RFO was noted

209) To note items of interest or items for inclusion at next meeting of the Parish Council

Date of next meeting 19th December 2022

There being no further business the meeting closed at 21:28

Chairman-----