



## WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2223

### **Minutes of the Meeting of West Hoathly Asset and Highways Committee held on Monday 10<sup>th</sup> October 2022 at 7:30pm in West Hoathly Village Hall**

#### **Members**

Paul Brown (Chairman)  
Bob Darvill  
Martin Robinson

Douglas Denham St Pinnock  
Amy Marshall (Vice Chairman)

\* denotes absence

#### **Also present:**

Leanne Andrews (Clerk)

**There were no members of the public present.**

#### **124) To receive apologies for absence**

There were none

#### **125) To elect the vice chairman**

Amy Marshall was elected as vice chairman

#### **126) To receive declarations of interest from Councillors in respect of any matter on the Agenda**

There were none

#### **127) To approve minutes of the Meeting of the Asset & Highways Committee held on 18<sup>th</sup> July 2022 (Document Reference 2218)**

With the following amendments the minutes were approved, and the Chairman signed them as a true record.

Minute 77:

The committee heard the members of the public's views but agreed that the arrangement of using The Ridleys is not unreasonable given it is once a week, for 10 weeks of the year and safety must be the priority. West Hoathly Primary School have agreed to talk to the coach company to minimise the waiting time in Ridleys.

Minute 80:

The clerk explained that improvement letters have been sent to identified plot holders. The handyman is working on installing a new cover for the water tank at the upper allotments as the current one is damaged. It was agreed to ask the handyman to install covers on both tanks at the lower allotments as well.

Minute 88:

Cllr Paul Brown and Cllr Douglas Denham St Pinnock agreed to begin developing a vision document for 2023-2028

**128) To receive the clerk's report and note any points of interest**

The clerk's report was received. It was noted that Cllr Paul Brown had been to investigate the fault with the Wallgate machine in the ladies public toilet. It was noted that there is a faulty component but that it appears to be in a better condition than the machine in the men's toilet. Cllr Brown agreed to investigate further, and Cllr Bob Darvill may know someone that can help.

It was agreed to ask the handyman if he could straighten up the concrete bollards at the top of the steep steps in Finche Field and then reinstate the wire between the bollards.

**129) To review expenditure against budget for the year to 4<sup>th</sup> October 2022**

The expenditure was noted.

**Assets**

**130) To receive report on Finche Field & the allotments**

- a) To consider a residents request to cut back overhanging trees on their allotment plot.

After discussion it was agreed that a site visit is required. Cllr Martin Robinson & Cllr Bob Darvill to meet with the allotment holder to discuss the issue.

It was agreed to discuss moving the location of some of the lower allotment plots at the next meeting.

**131) To agree an amendment to the Tree Management Policy**

The amendment to the Tree Management Policy was agreed.

**132) To agree request from MSDC to install Public Art Project Waymarker on Finche Field**

The committee did not agree to the waymarker being installed at the proposed location. The committee agreed it would be better placed away from the main entrance and nearer to the Toposcope. Clerk to confirm location with project lead.

**Highways**

**133) To note issues on parish footpaths and bridleways**

The surface and height of Bridleway 43WH was raised as a concern, particularly for horse riders. Clerk to report issue to PROW team and the MSDC Planning Officer.

**134) To receive the PROW inspection report**

The report was received, it was noted that several signs in the parish have recently been replaced.

**135) To agree next steps to reinstate the rocks at The Hollow/North Lane entrance, following approval from WSCC**

The committee agreed that it would be too dangerous to complete the work without a closure in place. After discussion it was agreed for the clerk to speak to Richard Speller to see whether WSCC contractors would be able to assist. Committee to consider the project when budgeting at the next meeting.

**136) To consider whether to replace the 2 wooden grit bins located at the junctions of Church Hill and Highbrook Lane and Chapel Row and North Lane**

The committee agreed to consider replacing the bins as part of next years budget. Clerk to obtain prices for both wooden and plastic bins.

**137) To agree what action to take on blocked highway gullies**

It was agreed to ask the handyman if he would be able to complete a gully survey and report using the matrix.

**General**

**138) To agree whether to provide a Christmas Tree on Sharpthorne Green**

The committee agreed to provide a Christmas Tree on Sharpthorne Green

**139) To note any correspondence received**

The correspondence was received. It was noted that a resident had emailed the clerk with concerns over the hedge encroaching on the footpath opposite Bulldogs Bank. The clerk reported that it has been reported to the Local Highways Officer and reported on Love West Sussex.

**140) To note items of interest or for consideration at the next meeting**

- Allotments- moving plots
- Tree- lower allotments
- Grit bins- 2023-24 budget
- Rocks at The Hollow- 2023-24 budget

Date of next meeting 14<sup>th</sup> November 2022

There being no further business the meeting closed at 20:54

Chairman-----