

**TRUSTEES OF
WEST HOATHLY VILLAGE HALL**
Charity Registration Number: 305328

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**Minutes of the Meeting of the
Trustees of West Hoathly Village Hall held on
Monday 25th July 2022 at 9:00pm**

Members

Ken Allfree	Paul Brown
Will Buckley	Martin Robinson
Kevin Gould	Amy Marshall
Bob Darvill	
Douglas Denham St Pinnock (Chairman)	

* denotes absence

Also Present:

Leanne Andrews
Anita Emery

92) To receive apologies for absence

There were none

93) To receive declarations of interest from Councillors in respect of any matter on the Agenda

There were none.

94) To approve the minutes of the Meeting of the Trustees of West Hoathly Village Hall held on the 28th March 2022 (2210) and the minutes of the Meeting of the Trustees of West Hoathly Village Hall held on the 23rd May 2022 (2213)

The minutes were approved, and the chairman signed them as a true record.

95) To approve the Annual Report of the Trustees of West Hoathly Village Hall for the year ending 31st March 2022

The Annual Report of the Trustees of West Hoathly Village Hall was **approved**

96) To receive an update on the archive store/staircase replacement project

An update was received, it was noted that Cllr Darvill prepared a scope and met with Building Surveying companies to price for Professional Services competitively.

97) To agree a recommendation from the West Hoathly Village Hall Management Committee to proceed with stage 1 & 2 (Topographical survey and Feasibility Study) with the chosen contractor, at the cost of £2,490.

Following the recommendation from the West Hoathly Village Hall Management Committee it was **agreed** to proceed with stage 1 & 2 (Topographical survey and Feasibility Study) with the chosen contractor, at a cost of £2,990; subject to the VAT being recoverable. This includes an extra

£500 as recommended by the contractor to allow for costs to excavate trial holes to a depth of 1-2m

98)To note items of interest or items for inclusion at the next meeting

There being no further business the meeting closed at: 21:20

Chairman-----

DRAFT