

**TRUSTEES OF
WEST HOATHLY VILLAGE HALL
Charity Registration Number: 305328**

Document reference: 2217

**Minutes of the Meeting of the
West Hoathly Village Hall Management Committee held on
Monday 04th July 2022 at 7:30pm in West Hoathly Village Hall**

Members

Martin Robinson (Chairman)
Ken Allfree (Vice Chairman)
Amy Marshall*

Paul Brown
Douglas Denham St Pinnock*
Bob Darvill

* denotes absence

Also Present:

Leanne Andrews

There were no members of the public present

67)To receive apologies for absence

Apologies were received from Amy Marshall and Douglas Denham St Pinnock

68)To receive declarations of interest from Councillors in respect of any matter on the Agenda

There were none

69)To approve the minutes of the Meeting of West Hoathly Village Hall Management Committee held on the 20th June 2022 (Document Reference 2215)

The minutes were approved and the Chairman signed them as a true record.

70)To review quotes received for the archive store/staircase project and agree next steps.

An update was received, it was noted that Cllr Darvill prepared a scope and met with Building Surveying companies to price for Professional Services competitively.

The quotes were reviewed by the committee, after discussion it was agreed to make a recommendation to the Trustees of West Hoathly Village Hall to proceed with stage 1 & 2 (Topographical survey and Feasibility Study) with the chosen contractor, at a cost of £2,490.

71)To note items of interest or items for inclusion at the next meeting

Date of next meeting 17th October 2022

There being no further business the meeting closed at: 20:15

Chairman-----