



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2212

Minutes of the Meeting of West Hoathly Parish Council held on Monday 25th April 2022 at 8:00pm in West Hoathly Village Hall

Members

Ken Allfree
Will Buckley
Martin Robinson
Michael Curties

Paul Brown
Kevin Gould (Vice Chairman)
Douglas Denham St Pinnock (Chairman)
Amy Marshall*
Bob Darvill

* denotes absence

Also present:

Leanne Andrews (Clerk)
Anita Emery (RFO)
Cllr Garry Wall

There were no members of the public present

371) To receive apologies for absence

Apologies were received from Amy Marshall and Cllr Lin Stockwell

372) To co-opt two new members to the Parish Council

No nominations were received

373) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.

Kevin Gould declared an interest in item 7 on the agenda (minute ref 377)

374) To approve minutes of the Meeting of West Hoathly Parish Council held on 28th March 2022 (Document Reference 2209)

The minutes were approved as a true record and signed by the chairman.

375) To receive the clerk's report

The clerk's report was noted.

376) To receive Councillor reports

a) West Sussex County Councillor Report- Cllr Wall

- The Public Rights of Way Inspection is due next month, any issues should be flagged to the team prior to the inspection.
- A member of the public had contacted Cllr Wall regarding the possibility of installing a crossing at the Vinols Cross area. It was noted that there had

previously been issues with sightlines, but it may be worth exploring again. Richard Speller is happy to be involved. Clerk to arrange a meeting with Richard Speller, Garry Wall, and Douglas Denham St Pinnock.

- Another gulley sweep has been requested
- Gatwick Airport is back in full operation following the reopening of the North terminal.
- Health issues- access to GP services seems to vary around the county. Waiting lists remain long as a result of covid. The local position is being evaluated.
- Warm Home Discount is available to those eligible. [Energy saving - West Sussex County Council](#)
- The booking system at Burgess Hill refuse site is now fully operational.
- Ofsted reports are due locally.

b) Mid Sussex District Councillor Report- Cllr Brown

- Draft Sustainable Economy Strategy- The Strategy has been worked on for the last 4-5 years. The aim is to reduce the carbon footprint and become carbon neutral. The strategy is due to be approved on the 27th April 2022.

377) To review and approve the Grant Policy

With some agreed drafting changes the policy was approved.

378) To confirm the schedule and dates of meetings for the year 2022-23

The meeting schedule for 2022-23 was confirmed.

379) To agree to provide a bespoke training package for all members

A training package by Mulberry & Co was approved. The training will focus on planning training for all councillors.

- a) To agree associated costs

The training was agreed at a cost of £400.00. It was noted that the training has been budgeted for.

380) To review the Financial Statements to 31st March 2022

- a) Parish Council Bank Reconciliation
b) Parish Council Summary Receipts and Payments

The Parish Council Financial Statements were noted

- c) Trustees of West Hoathly Village Hall Bank Reconciliation
d) Trustees of West Hoathly Village Hall Summary Receipts and Payments

The Trustees of West Hoathly Village Hall Financial Statements were noted

381) To ratify and approve the payments for April 2022

- a) Parish Council Payments

It was noted there were additional payments of £635.74 to Foster Landscapes for fencing repair and a payment of £460.00 to Derek Shurvell for maintenance. The payments of £4935.05 were unanimously ratified and approved

- b) Trustees of West Hoathly Village Hall Payments

The payments of £1307.58 were unanimously ratified and approved

It was noted that the internal audit had taken place and that the report would be distributed in the next few days.

382) To receive Committee Reports

- a) To note Minutes of Meetings taken place
 - i) Asset & Highways 21st March 2022 (document reference 2207)

It was noted that an evening litter pick had taken place in Highbrook, 9 people attended and 5 bags of rubbish were collected.

- ii) Planning Committee 28th March 2022 (document reference 2008)

The minutes were noted.

383) To receive correspondence

Two members of the public had contacted the clerk regarding the possibility of applying for a Community Highways Scheme through West Sussex County Council. Clerk to arrange a meeting with Richard Speller, Garry Wall, and Douglas Denham St Pinnock.

A member of the public contacted the council with a suggestion to turn Finche Field into wildflower meadow. Clerk to add to A&H agenda in July.

Correspondence was shared from a member of the public requesting that a sign be put up to deter parking on the footpath near Forest Ridge in Sharpthorne. Clerk to follow up with resident.

384) To receive reports from external meetings attended by councillors

- a) WSALC Clerks & Chairmans Forums 11th & 12th April 2022 (Clerk, Douglas Denham St Pinnock)

An update was received, it was noted that both forums were well attended.

- b) Rural Crime Presentation (Will Buckley, Douglas Denham St Pinnock)

The presentation was well received by those in attendance. The Rural Crime Team now have 20 officers as a result of the reallocation of staff.

- c) Ashdown Forest Parish Liaison- 20th April 2022 (Douglas Denham St Pinnock)

Parking charges are due to be introduced later this year. Bylaws are in place to prohibit parking on the verges and the police have agreed to enforce breaches of Road Traffic laws on the Highway

385) To note items of interest or items for inclusion at next meeting of the Parish Council

There were none

Date of next meeting 23rd May 2022

There being no further business the meeting closed at 21:25

Chairman-----