



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2207

Minutes of the Meeting of West Hoathly Asset and Highways Committee held on Monday 21st March 2022 at 7:30pm in West Hoathly Village Hall

Members

Paul Brown (Vice Chairman)	Douglas Denham St Pinnock
Bob Darvill	Michael Curties*
Martin Robinson	

* denotes absence

Also present:

Leanne Andrews (Clerk)

There were no members of the public present

324) To receive apologies for absence

Apologies were received from Michael Curties

325) To receive declarations of interest from Councillors in respect of any matter on the Agenda

There were none

326) To approve minutes of the Meeting of the Asset & Highways Committee held on 17th January 2022 (Document Reference 2201)

The minutes were approved, and the Chairman signed them as a true record

327) To receive the clerk's report and note any points of interest

The Clerk's report was received.

It was noted that 4 people had turned up to the Parish Tidy Day. It was agreed that next year it needs to be advertised in the Chronicle as well as on Facebook and noticeboards. It was also raised that next year arrangements should be made for MSDC to collect the waste direct from Finche Field.

The Rights of Way Maintenance Inspection is due to take place in April, the clerk has flagged that FP WH1 needs to be scored to see whether it may be eligible for the Annual Maintenance Programme. The clerk has also made the team aware of the broken fingerpost sign at the entrance to Sandy Lane. It was agreed that Bob Darvill or Martin Robinson would attend the maintenance inspection if available.

328) To review expenditure against budget for the year to 15th March 2022

The expenditure was noted. It was raised that Finche Field maintenance and Vinols Cross maintenance were over budget. The clerk explained that this was likely due to the allocation of payments. The RFO is currently working on recoding the budget headings.

Assets

329) To receive report on North Lane Recreation Ground

The clerk reported that the fencing at NLR Playground is in need of repair, as it has badly rotted in places. A quote to supply and install 5 fence posts and make repairs to the fence was agreed.

The springer seat at NLR has also rotted and needs to be replaced, the clerk is awaiting a quote for the replacement. Clerk to agree the quote under delegated powers.

330) To receive report on Finche Field and the allotments

The clerk explained that there is currently one vacant plot at the allotments. It was agreed to offer the plot to a resident outside of the parish, to be reviewed after 5 years.

The laurel hedging that borders the top of the upper allotments on the Hollow side was discussed. The committee agreed to allow the allotment holder to cut the hedge allotment side, but the top must not be cut.

It was agreed that the next allotment holders meeting would be in February 2023-date to be confirmed nearer the time.

Highways

331) To note issues on parish highways

It was reported that progress had been made with the reinstatement of the rumble strips in West Hoathly and the replacement VAS in the Hollow.

Still a number of items on the to do list, Douglas Denham St Pinnock agreed to make contact with County Cllr Garry Wall and report back at the next meeting.

332) To note issues on parish footpaths and bridleways

The Public Rights of Way Maintenance Inspection was discussed as part of the clerk's report. There were no further issues.

333) To consider and agree the next steps for the Finche Field steps repair/replacement

It was agreed to proceed with the replacement and obtain 3 updated quotes. Bob Darvill to have a look at the preliminary quotation, to agree the specification.

334) To receive an update from the Bluebell Woods working group

It was noted that Sussex Lund will open for new applications in June. Grant application to be reviewed by the council in April/May time, prior to submission.

335) To note any correspondence received

There were none

336) To note items of interest or for consideration at the next meeting

Missing fencing/ gap at the top of steps, Finche Field

Date of next meeting 18th July 2022

There being no further business the meeting closed at 20:45

Chairman-----

DRAFT