



## WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2201

### **Minutes of the Meeting of West Hoathly Asset and Highways Committee held on Monday 17th January 2022 at 7:30pm in West Hoathly Village Hall**

#### **Members**

Paul Brown (Vice Chairman)	Douglas Denham St Pinnock
Neil Greatorex (Chairman)	Michelle Mullaney
Martin Robinson	Michael Curties

\* denotes absence

#### **Also present:**

Leanne Andrews (Clerk)

#### **There were 2 members of the public present**

A member of the public made representation on behalf of West Hoathly Football Club and outlined a proposal to install a vending machine at the Pavilion on North Lane rec. The member of the public explained that the machine would sell sports drinks, first aid items, water, and food etc and that it would be for the benefit of both home and away teams. It will be a cashless machine that is maintained by the club and switched off when not in use, any profits will go back into the football club.

The member of the public left the meeting

#### **250) To receive apologies for absence**

There were none

#### **251) To receive declarations of interest from Councillors in respect of any matter on the Agenda**

There were none

#### **252) To approve minutes of the Meeting of the Asset & Highways Committee held on 15<sup>th</sup> November 2021 (Document Reference 2129)**

The minutes were approved, and the Chairman signed them as a true record

#### **253) To receive the clerk's report and note any points of interest**

The Clerk's report was received.

It was noted that the Christmas tree positioned on Sharpthorne Green had been gifted to the council this year. It was agreed to donate the £50.00 budgeted for the tree to The John Smith Fund.

**254) To review expenditure against budget for the year to 31<sup>st</sup> December 2021**

The expenditure was noted.

**255) To consider the next steps for the Parish Council working groups**

**a) Bluebell Woods**

It was agreed to suspend Standing Orders to allow a member of the public to speak

As a previous member of the council, the member of the public provided an update on the work that has already been completed by the working group and the complexities of the work involved.

Standing Orders were reinstated.

It was agreed that the working group would arrange a date to meet again to discuss the way forward with the project in the short term, and to agree the next steps required to secure funding.

It was noted that the drainage issue is still ongoing. Clerk to contact Mid Sussex District Council for an update.

A member of the public left the meeting.

**b) Pavilion**

It was agreed to continue exploring funding opportunities, whilst also monitoring the structural condition of the pavilion.

**Assets**

**256) To receive report on North Lane Recreation Ground**

It was noted that the hedge work carried out by the contractor has now been completed.

**257) To consider a request to install a vending machine at the Pavilion on North Lane rec**

After discussion it was agreed in principle to give permission for the vending machine to be installed at the pavilion, on the condition that all litter must be picked up at the end of the game and that the machine is maintained by the club, and switched off when not in use.

**258) To receive report on Finche Field and the allotments**

The Chairman of the council thanked those that attended the Queens Green Canopy Planting Ceremony on the 12<sup>th</sup> of January.

**Highways**

**259) To note issues on parish highways**

Items of correspondence had been received from members of the public concerned with the damage to the verge alongside Chapel Row, caused by cars parking on the grass.

It was noted that the issue had been reported to WSCC by both the council and members of the public.

It was agreed to add a polite request on social media reminding residents of the need to look after our parish and to refrain from parking on verges.

Clerk to contact West Sussex County Council regarding possible installation of rocks/boulders to deter parking.

Martin Robinson left the meeting.

It was noted that the sink hole on the corner of Broadfield entrance seems to be reappearing. The issue has been reported to both WSCC and South East Water.

Clerk to write to SE Water and Southern Water to seek clarification of the ongoing works and associated disruption to the C319.

**260) To note issues on parish footpaths and bridleways**

The condition of footpath WH1 continues to be an issue. The Local Access Ranger carried out a site inspection late last year and reported that they encountered a hidden leak in the adjacent vegetation that has caused some minor surface damage. The footpath is due to be inspected again as part of the maintenance schedule in April 2022.

It was agreed to try and arrange a meeting with the Rights of Way team to discuss the issue and possible solutions.

**261) To receive feedback from WSCC regarding the installation of permanent SIDs on the C319**

The feedback was received. It was agreed to meet with Richard Speller to ascertain the feasibility and next steps.

**262) To receive an update regarding Developer contributions for local infrastructure (\$106 funds)**

The clerk provided an update on the funds available and explained the process for releasing the funds.

**263) To note any correspondence received**

An item of correspondence had been received from a resident concerned with the narrow pathway opposite Image Cross in Sharpthorne. The area concerned has recently been cut by WSCC highways and they have now deemed it acceptable

A local resident has kindly offered to donate a 1m Nordmann Fir Christmas tree to the council. It was agreed that the tree would be planted in the gap alongside the picnic area.

**264) To note items of interest or for consideration at the next meeting**

Date of next meeting 21<sup>st</sup> March 2022

There being no further business the meeting closed at 22:05

Chairman-----