



## WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2131

### **Minutes of the Meeting of West Hoathly Parish Council held on Monday 29<sup>th</sup> November 2021 at 8:00pm in West Hoathly Village Hall**

#### **Members**

Ken Allfree  
Will Buckley  
Martin Robinson  
Neil Greatorex  
Michael Curties  
Bob Darvill

Paul Brown  
Kevin Gould (Vice Chairman)  
Douglas Denham St Pinnock (Chairman)  
Michelle Mullaney\*  
Amy Marshall

\* denotes absence

#### **Also present:**

Leanne Andrews (Clerk)  
Cllr Garry Wall

#### **There were no members of the public present**

#### **213) To receive apologies for absence**

Apologies were received from Anita Emery, Michelle Mullaney and Lin Stockwell.

#### **214) To co-opt a new member to the Parish Council**

One application was received for the vacancy. The application was reviewed by the Parish Council and the applicant outlined their skills and experience. The Parish Council voted unanimously to co-opt Bob Darvill as a Parish Councillor.

The Declaration of Acceptance of Office will be signed in the presence of the clerk after the meeting.

It was agreed that Bob Darvill would join the meeting as a Parish Councillor, but it was explained that he would be unable to vote until the Register of Interests form had been completed.

#### **215) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.**

There were none

#### **216) To approve minutes of the Meeting of West Hoathly Parish Council held on 25<sup>th</sup> October 2021 (Document Reference 2128)**

The minutes were approved, and the chairman signed them as a true record.

**217) To receive the clerk's report**

The clerk's report was noted.

**218) To receive Councillor reports****a) West Sussex County Councillor Report- Cllr Wall**

- Covid numbers are high in Haywards Heath- particularly in schools.
- A temporary testing station has been set up in Haywards Heath on Heath Road
- Have your say about the Book to Recycle scheme- A public consultation to seek views on whether Book to Recycle should be made permanent at selected Recycling Centres- [Recycling Centre Booking Consultation | Your Voice West Sussex](#) Deadline 21 December 2021
- Electric Charge Points- The UK's largest electric chargepoint deployment has been announced by WSCC. [EV chargepoint roll-out in West Sussex - West Sussex County Council](#)
- Woodland Mead SEND Provision School- Work has started and the project is due to be completed in Autumn 2023.
- Gatwick Northern Runway Consultation- WSCC will not be supporting the proposal and would like to see more detailed plans.

**b) Mid Sussex District Councillor Report- Cllr Brown**

- Gatwick Northern Runway Consultation- MSDC have not yet debated. Consultation closes midnight 1<sup>st</sup> December 2021.
- Mid Sussex District Council Site Allocations DPD- Minor modifications have been proposed which includes a reduction in Ardingly from 70 units to 35 units. The proposed modifications will now be subject to consultation which will run for 8-weeks from Monday 29<sup>th</sup> November 2021 until 24<sup>th</sup> January 2022.
- A Food Waste Trial has now been approved- MSDC will conduct a trial of kerbside food waste collections in three areas of the district next year, in approximately 3,000 households.
- Balcombe House, London Road was turned down on the grounds that it did not comply with the Balcombe Neighbourhood Plan.
- Tyes Cross Access Track- Notice has been served on the landowner by an Enforcement Officer.

**219) To note the report of the SID Working Party and to consider the following proposals**

The report was noted.

- a) To ask WSCC Highways Engineer to ascertain if they will install the east-bound SID in The Hollow, and use this VAS sign to replace the defective west-bound VAS in The Hollow
- b) To ask WSCC Highways to advise the estimated costs of installation, safety review and engineering to enable installation of west-bound miniSID on the existing west bound school crossing WigWag pole
- c) To ask for support for these proposals from Lindfield and High Weald Division County Councillor Gary Wall

It was agreed to proceed with the above proposals (7a,b,c on agenda A2131)

**220) To review and approve the Risk Assessment policy including processes and controls for Financial and Self-managed Risks**

The Risk Assessment was reviewed and approved.

**221) To review the Fixed Asset Register for 2021-22**

The Fixed Asset Register for 2021-22 was reviewed and approved.

Clerk to check the rebuild cost of the Pavilion.

**222) To review the Financial Statements to 31<sup>st</sup> October 2021**

- a) Parish Council Bank Reconciliation
- b) Parish Council Summary Receipts and Payments

The Parish Council financial statements were noted

- c) Trustees of West Hoathly Village Hall Bank Reconciliation
- d) Trustees of West Hoathly Village Hall Summary Receipts and Payments

The Trustees of West Hoathly Village Hall financial statements were noted.

**223) To ratify and approve the payments for November 2021**

- a) Parish Council Payments

The Parish Council payments of £4,284.94 for November were proposed. All agreed and the payments were approved.

- b) Trustees of West Hoathly Village Hall Payments

The Trustees of West Hoathly Village Hall payments of £587.29 for November were proposed. All agreed and the payments were approved.

**224) To receive Committee Reports**

- a) To note Minutes of Meetings taken place
  - i) Planning Committee 25<sup>th</sup> October 2021 (document reference 2127)
  - ii) Asset & Highways 15<sup>th</sup> November 2021 (document reference 2129)

The Minutes were noted

**225) To receive reports from external meetings attended by councillors**

- a) CAGNE Forum 18<sup>th</sup> November 2021 (Martin Robinson)

Minutes have been circulated to councillors.

- b) MSALC Meeting 18<sup>th</sup> November 2021 (Douglas Denham St Pinnock, Michael Curties)

It was noted that Anna Beams has been appointed Secretary and Treasurer.

- c) Queens Platinum Jubilee Parish Meeting- 18<sup>th</sup> November 2021 (Douglas Denham St Pinnock, Clerk)

An update was received from the chairman, and it was noted that another meeting is planned for January/February time.

**226) To receive correspondence**

An email was received from a councillor at Horsted Keynes who is looking to improve mobile connectivity in the area. It was agreed to invite the resident to the next meeting.

A local resident has asked the possibility of installing a vending machine at the football pavilion, it was agreed to add the item to the Asset & Highways agenda in January.

**227) Items to report in The Chronicle magazine and on Facebook**

- Queens Green Canopy

- 10 tips to recycle more wisely.

**228) To note items of interest or items for inclusion at next meeting of the Parish Council**

Date of next meeting 20<sup>th</sup> December 2021

There being no further business the meeting closed at 21:09

Chairman-----