



## WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2129

### **Minutes of the Meeting of West Hoathly Asset and Highways Committee held on Monday 15th November 2021 at 7:30pm in West Hoathly Village Hall**

#### **Members**

Paul Brown (Vice Chairman)	Douglas Denham St Pinnock
Neil Greatorex (Chairman)	Michelle Mullaney*
Martin Robinson	Michael Curties

\* denotes absence

#### **Also present:**

Leanne Andrews (Clerk)  
Anita Emery (RFO)

**There were no members of the public present**

#### **189) To receive apologies for absence**

Apologies were received from Michelle Mullaney

#### **190) To receive declarations of interest from Councillors in respect of any matter on the Agenda**

Neil Greatorex declared an interest as an allotment holder and item 8b of the agenda

#### **191) To approve minutes of the Meeting of the Asset & Highways Committee held on 20<sup>th</sup> September 2021 (Document Reference 2123)**

The minutes were approved, and the Chairman signed them as a true record

#### **192) To receive the clerk's report and note any points of interest**

The Clerk's report was received and noted

#### **193) To review expenditure against budget for the year to 31 October 2021**

The expenditure was noted.

#### **Assets**

#### **194) To receive report on Finche Field and the allotments**

##### **a) To receive feedback from the annual meeting of allotment holders held on the 18<sup>th</sup> September 2021**

An update was received. It was agreed to ask the handyman to change the tap at the lower allotments.

##### **b) To consider an allotment holders request to install deer proof fencing at the upper allotments.**

It was noted that the proposed fencing was unlikely to deter the deer and may cause deer to get stuck, therefore the committee did not agree to the request. It was noted that allotment holders are permitted to fence individual plots, and this may be a suitable alternative.

**c) To consider an allotment holders request to install an 8x6 shed on their allotment plot.**

The committee agreed that as the shed was replacing an existing building of a similar size; they had no objections.

**195) To receive report on North Lane Recreation Ground**

It was noted that the Bonfire Society had done a great job of clearing up the site after the parish bonfire event.

**a) To discuss the North Lane Rec Maintenance Contract**

It was agreed that the committee are not currently satisfied with the quality of work that has been provided and it was noted that the hedges have only been cut once this year. The committee asked the clerk to write to the contractor regarding these issues.

## Highways

**196) To note issues on parish highways**

**a) To receive an update on the C319**

Data from the portable SID had been circulated to councillors. It was agreed that the Clerk will share the data with local the PCSO.

An enquiry has been submitted to WSCC via Love West Sussex regarding the rumble strips prior to the entry of West Hoathly. The rumble strips have yet to be repainted as part of the resurfacing work, it was agreed for the clerk to follow this up.

**b) To consider increased parking in Broadfield, West Hoathly**

It was reported that there has been a large increase in the number of cars parking on the grass area in Broadfield. A resident has written to Clarion Housing to bring the issue to their attention, and they subsequently agreed to write to residents asking them to refrain from parking on the grass.

To date the issue seems to have improved.

**197) To note issues on parish footpaths and bridleways**

It was noted that there is still water running down footpath 1WH, the clerk updated that it has been reported to WSCC and they explained that the local Access Ranger will assess the issue as part of the regular maintenance schedule.

**198) To consider joining the MSDC walking trail in partnership with Lindfield, Slaugham and Worth Parish Councils, East Grinstead Town Council, and the Ansty Village Centre, to link these towns and villages using the right of way network**

The committee agreed in principle to be part of the walking trial and to have a waymarker positioned in Finche Field.

**199) To confirm the details for the purchase and planting of trees on parish owned sites in connection with the Queens Green Canopy**

The committee agreed to plant native deciduous trees and to work with a local resident to find suitable planting locations in Finche Field, Bluebell Woods, and The Hollow

**200) To consider a request from a resident for permission to cut back the dead wood on an Oak Tree close to their property on Bluebell Woods**

The committee had no objections to the request.

**201) To agree whether to provide a Christmas Tree on Sharpthorne Green**

It was agreed to purchase a Christmas tree to be positioned on Sharpthorne Green. Arrangements were made between members regarding the installation.

**202) To prepare a budget for the year 2022-23**

A proposed budget for ongoing costs was discussed. This would be consolidated with the Administration budget and a first draft budget brought to the December Parish Council meeting for review

**203) To note any correspondence received**

The correspondence was noted.

**204) To note items of interest or for consideration at the next meeting**

- Bluebell Woods working group
- Pavilion working group

Date of next meeting 17<sup>th</sup> January 2021

There being no further business the meeting closed at 21:50

Chairman-----