



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2128

Minutes of the Meeting of West Hoathly Parish Council held on Monday 25th October 2021 at 8:00pm in West Hoathly Village Hall

Members

Ken Allfree*

Will Buckley

Martin Robinson

Neil Greatorex*

Michael Curties

Paul Brown

Kevin Gould (Vice Chairman)

Douglas Denham St Pinnock (Chairman)

Michelle Mullaney

Amy Marshall

* denotes absence

Also present:

Leanne Andrews (Clerk)

Anita Emery (RFO)

Cllr Lin Stockwell

There were no members of the public present

169) To receive apologies for absence.

Apologies were received from Ken Allfree and Neil Greatorex

170) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.

There were none

171) To approve minutes of the Meeting of West Hoathly Parish Council held on 27th September 2021 (Document Reference 2125)

The minutes were approved, and the chairman signed them as a true record.

172) To receive the clerk's report

The clerk's report was noted.

An update was received on emergency tree work that had taken place in Finche Field to remove a partially fallen Willow tree. The Clerk and the Chairman of the council agreed the removal of the tree under delegated powers (Urgent matters) at a cost of £1,200.

173) To receive Councillor reports

a) **West Sussex County Councillor Report-** No report available.

b) **Mid Sussex District Councillor Report- Cllr Stockwell**

- The Clair Hall consultation has now closed

- A Food Waste collection trial was due to take place prior to Covid. There is a possibility this will now take place next year.
- A consultation has now begun for improvements to be made to Brookland Park in East Grinstead- More information can be found at

[Matters - \(midsussex.gov.uk\)](https://midsussex.gov.uk)

Mid Sussex District Councillor Report- Cllr Brown

- Paul Brown has been working with East Sussex County Cllr Georgia Taylor to discuss the possibility of a combined TRO from Tyes Cross through to the forest boundary.

174) To confirm committee and working group membership following the co-option of Michelle Mullaney, Amy Marshall and Michael Curties

It was agreed Michelle Mullaney will join the Planning Committee, Asset & Highways Committee, and the West Hoathly Village Hall Management Committee.

It was agreed Amy Marshall will join the Planning Committee, West Hoathly Village Hall management Committee and the Finance committee.

It was agreed Michael Curties will join the Planning Committee, Asset and Highways Committee and the Bluebell Woods Working Group.

175) To appoint an additional member to the following external bodies

- a) West Sussex Association of Local Councils AGM representative
- b) Mid Sussex District Association of Local Councils

It was agreed that Michael Curties would be an additional member representing the council on both WSALC and MSALC.

176) To consider initial views on the Gatwick Airport Northern Runway Consultation

After discussion it was agreed for the clerk to submit feedback that related to the impact on the parish, which was as follows:

- Increase of traffic on the C319
- Air, light and noise quality
- The failure to address the East West Infrastructure and subsequent impact on the C319.

Cllr Stockwell left the meeting

177) To consider a donation request from the West Hoathly Senior Citizen's Lunch organisers.

It was agreed to donate £150.00 to the Senior Citizen's Christmas Lunch

178) To consider and approve if appropriate, spending up to £250.00 on native deciduous trees to be planted on Parish Council owned sites in connection with the Queen's Green Canopy

It was agreed to spend up to £250.00 on trees to be planted on parish owned sites in connection with the Queens Green canopy.

Further details to be agreed by the Asset & Highways committee.

179) To confirm the payment of grants for the current financial year

The list of annual grants and donations was reviewed and **agreed**.

180) To agree to investigate the feasibility and cost estimates for the 2022/23 budget to supply and install one or two Speed Indicator Devices for permanent installation on the C319

It was agreed for a small working party (Paul Brown, Amy Marshall, Michelle Mullaney) to investigate the costs to supply and install one or two permanent devices. Feedback to be presented to the Parish Council.

181) To review the Financial Statements to 30th September 2021

- a) Parish Council Bank Reconciliation
- b) Parish Council Summary Receipts and Payments

The Parish Council financial statements were noted

- c) Trustees of West Hoathly Village Hall Bank Reconciliation
- d) Trustees of West Hoathly Village Hall Summary Receipts and Payments

The Trustees of West Hoathly Village Hall financial statements were noted.

182) To ratify and approve the payments for October 2021

- a) Parish Council Payments

The Parish Council payments of £9,681.77 for October were proposed. All agreed and the payments were approved.

- b) Trustees of West Hoathly Village Hall Payments

The Trustees of West Hoathly Village Hall payments of £2,230.71 for October were proposed. All agreed and the payments were approved.

183) To receive Committee Reports

- a) To note Minutes of Meetings taken place
 - i) Planning Committee 28th September 2021 (document reference 2124)

The Minutes were noted

184) To receive report from the Management Committee of West Hoathly Village Hall (meeting held on 18th October (document reference 2126)

Bookings are now starting to resume with the exception for WH WI who are continuing to meet remotely.

The budget is looking ok for the year although cleaning costs are higher than expected.

The flat was advertised on Open Rent and received 18 enquiries. It was agreed to credit and reference check one of the interested applicants.

The staircase is progressing slowly. MSDC have stated that planning permission is required due to the Village Hall being in the Conservation area. Once this is in place a building contractor will be asked to price to build the archive store and manage the staircase installation as a complete project.

185) To receive updates from Parish Council working groups

There were no updates to note.

186) To receive reports from external meetings attended by councillors

a) WSALC Chairs Forum 13th October (Douglas Denham St Pinnock)

An update was received, and it was noted that both the Chairs and Clerks forums were well attended.

187) To receive correspondence

There was no correspondence to note

188) To note items of interest or items for inclusion at next meeting of the Parish Council

Date of next meeting 29th November 2021

There being no further business the meeting closed at 21:21

Chairman-----