



## WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2121

### **Minutes of the Meeting of West Hoathly Asset and Highways Committee held on Monday 20 September 2021 at 7:30pm in West Hoathly Village Hall**

#### **Members**

Paul Brown (Vice Chairman)	Douglas Denham St Pinnock
Neil Greatorex (Chairman)	Nicholas Griffin
Martin Robinson	

\* denotes absence

#### **Also present:**

Leanne Andrews (Clerk)  
Rita Des Forges (Tree warden)  
Nick Des Forges (Tree Warden)

**There were no members of the public present**

#### **112) To receive apologies for absence**

There were none.

#### **113) To receive declarations of interest from Councillors in respect of any matter on the Agenda**

Neil Greatorex declared an interest as an allotment holder and item 8 of the agenda

#### **114) To approve minutes of the Meeting of the Asset & Highways Committee held on 19<sup>th</sup> July 2021 (Document Reference 2119)**

The minutes were approved, and the Chairman signed them as a true record

#### **115) To receive the clerk's report and note any points of interest**

The Clerk's report was received and noted

An initial quote had been received for the repair/replacement of Finche Field steps, it was agreed that the committee wanted to pursue the project and that the quote would be taken to budget discussions in November.

The Cluster SID is due to be collected later this week and will be placed near Bulldogs bank initially. Martin Robinson/ Paul Brown to arrange installation.

#### **116) To review expenditure against budget for the year to 31 August 2021**

The expenditure was noted.

## **Assets**

### **117) To receive report on Finche Field**

#### **a) To monitor use of the Finche Field car park**

It was reported that someone had been sleeping in their car overnight in Finche Field car park.

#### **b) To receive report on the allotments**

There were no issues to report.

#### **c) To receive feedback from the annual meeting of allotment holders**

It was agreed to take the feedback to the following A&H meeting in November as the notes had not yet been circulated to members.

### **118) To consider a resident's request to have the overhanging trees on their allotment plot cut back**

The committee agreed to have the overhanging branches cut back and to add the work onto the schedule of work following review with the tree surgeon.

### **119) To consider a request from a resident for permission to cut back a hazel tree in North Lane rec that backs onto their garden.**

Neil Greatorex left the meeting, Paul Brown took over as Chairman

The committee had no objections to the request but agreed the work should be done during the dormant period.

Neil Greatorex returned to the meeting and took over as Chairman

### **120) To agree the schedule of tree work following review with the tree surgeon**

It was agreed to proceed with the work as identified by the tree surgeon. The cost of the work agreed is £2275.

### **121) To discuss the ongoing maintenance of the Wallgate machines in the public toilets**

Paul Brown had completed some research into the machines.

It appears that spares are available, and it would just be a case of finding a suitably qualified electrician to replace the parts when necessary.

## **Highways**

### **122) To note issues on parish highways**

#### **a) To receive an update on C319**

It was agreed for the clerk to contact Richard Speller to seek clarification of the resurfacing works happening along the C319.

#### **b) To receive an update from the meeting with County Cllr Garry Wall on the 2<sup>nd</sup> August 2021.**

An update was received, Cllr Garry Wall agreed to speak to WSCC to discuss the issues raised.

**123) To note issues on parish footpaths and bridleways**

The handyman had reported that water appears to be running down footpath WH1.

The issue has been reported the Rights of Way Team at WSCC who advised that the local Access Ranger will assess this issue as part of the regular maintenance schedule.

It was also noted that several hedges in North Lane rec were overhanging and obstructing the paths and benches. Clerk to follow up with the contractor.

**124) To receive the report on the parish's rural fingerposts**

It was noted that repairs are needed on the Top Road/Horsted Lane fingerpost and the Hammingden lane/Station Approach fingerpost. It was agreed to have the repairs made.

**125) To review the Local Winter Management Plan**

The Winter Management Plan was reviewed and agreed.

**126) To note any correspondence received**

There were no items to report

**127) To note items of interest or for consideration at the next meeting**

Feedback from the allotment holders meeting.

Date of next meeting 15<sup>th</sup> November 2021

There being no further business the meeting closed at 20:55

Chairman-----