



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2119

Minutes of the Meeting of West Hoathly Asset and Highways Committee held on Monday 19 July 2021 at 7:30pm in West Hoathly Village Hall

Members

Paul Brown (Vice Chairman)
Neil Greatorex (Chairman)
Martin Robinson*

Jenny Edwards
Claire Hilton*
Douglas Denham St Pinnock
Nicholas Griffin

* denotes absence

Also present:

Leanne Andrews (Clerk)
Rita Des Forges (Tree warden)
Nick Des Forges (Tree Warden)

There were no members of the public present

66)To receive apologies for absence

Apologies were received from Claire Hilton and Martin Robinson

67)To receive declarations of interest from Councillors in respect of any matter on the Agenda

Neil Greatorex declared an interest as an allotment holder.

68)To approve minutes of the Meeting of the Asset & Highways Committee held on 15th March 2021 (Document Reference 2107)

The minutes were approved, and the Chairman signed them as a true record

69)To receive the clerk's report and note any points of interest

The Clerk's report was received and noted

It was agreed to add the ongoing maintenance of the Wallgate machines to the next meeting.

Jenny Edwards joined the meeting

70)To review expenditure against budget for the year to 30 June 2021

The expenditure was noted.

Assets

71) To receive report on Finche Field

a) To consider parking in Finche Field

Concerns were raised of cars parking on the verges on/beyond the footpath by the picnic area. It was agreed to purchase two oak posts to be installed at the entrance to the footpath to prevent further occurrences.

Nick Griffin joined the meeting

b) To agree the positioning for the memorial bench

It was agreed the memorial bench will be positioned adjacent to the existing bench in the picnic area overlooking the community orchard.

c) To receive an update on the Community Orchard

It was noted that there are several failed trees. Clerk to confirm exact number with Community Orchard volunteers.

d) To agree fencing extension at the entrance to Finche Field

It was agreed to reinstate the fencing extension at the entrance to Finche Field.

72) To receive report on the Allotments

a) To review Allotment rent for the year 2022-23

It was agreed to increase the rent for 2022-23 by £1. Allotment holders are to be given 12 months' notice.

It was also agreed to maintain the existing fencing with a rolling maintenance plan.

b) To agree a date for the allotment holders meeting

An allotment holders meeting will be held in September, clerk to confirm date and notify allotment holders.

73) To receive report on North lane rec

It was noted that the hedges close to the public toilets are encroaching on the footpath. It was agreed to get quotes for the hedges to be get cut back as part of the budgeted tree work.

74) To agree the next steps in the replacement fencing at Warblers

It was agreed to get 2-3 quotes for the work and to delegate the decision to agree the quote to the clerk and chairman of A&H.

It was agreed that a sufficient gap needs to be left for the footpath and that the fencing should be Sussex cleaved post and rail.

75) To agree to purchase two new defibrillator cases for the defibrillators at West Hoathly School and outside Sharpthorne Organic Café

It was agreed to purchase two new cases for the defibrillators as previously budgeted.

76) To agree the next steps for the parish tree work

It was agreed to arrange a meeting with the contractor to discuss the next priorities. Douglas Denham St Pinnock and Paul Brown to attend.

Highways

77)To note issues on parish highways

a) To receive an update on C319

The report was received, and the ongoing concerns were discussed. Neil Greatorex is due to meet County Cllr Garry Wall to address the issues on the C319. The points for discussion were agreed as follows,

- Parked cars along Top Road
- Need for new Traffic Calming Study
- Tyes Cross – Grinstead Lane junction safety concerns
- Faulty 30mph SID at The Hollow/North Lane junction
- Central white line removal in 2015/16
- Road Closure and diversions
- Weight limit restriction.
- Blocked gully's
- Permanent SID

78)To note issues on parish footpaths and bridleways

a) To agree budget plan for repair work on Finche Field steps

It was noted that the steps at Finche Field have come loose in places. Work has been completed to ensure that they are secure, but the ongoing safety will be monitored. It was agreed to get some initial quotes for the redesign and replacement to establish the costs.

Clerk to find out whether S106 money can be used towards the project.

79)To discuss overgrown hedges affecting access and visibility

It was agreed this had already been discussed under a previous agenda item. (73)

80)To note any correspondence received

The correspondence was noted, it was agreed for the clerk to follow up with letters to residents and allotment holders where necessary.

A post will be added to Facebook to gain views on the possible purchase of a tree to commemorate the Queens Platinum Jubilee in 2022.

81) To note items of interest or for consideration at the next meeting

The ongoing maintenance of the Wallgate machines.

Date of next meeting 20th September 2021

There being no further business the meeting closed at 21:37

Chairman-----