



## WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2118

### Minutes of the Meeting of West Hoathly Parish Council held on Monday 28<sup>th</sup> June 2021 at 8:00pm in West Hoathly Village Hall

#### Members

Ken Allfree \*

Will Buckley

Jenny Edwards\*

Neil Greatorex

Claire Hilton

Martin Robinson

Paul Brown

Kevin Gould (Vice Chairman)\*

Anne Halligey\*

Douglas Denham St Pinnock (Chairman)

Nicholas Griffin\*

\* denotes absence

#### Also present:

Leanne Andrews (Clerk)

Andy Beams (Locum RFO)

Cllr Wall (WSCC)

#### There were no members of the public present

#### 46) To receive apologies for absence.

Apologies were received from Ken Allfree, Nick Griffin, Anne Halligey, Kevin Gould, Jenny Edwards, and Cllr Stockwell.

#### 47) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.

There were none.

#### 48) To approve minutes of the Meeting of West Hoathly Parish Council held on 04 May 2021 (Document Reference 2114)

The minutes were approved, and the Chairman will sign them as a true record at a later date.

#### 49) To receive the clerk's report

The clerk's report was noted.

#### 50) To receive Councillor reports

##### a) West Sussex County Councillor Report- Cllr Wall

Cllr Wall introduced himself as the recently elected County Councillor for Lindfield and High Weald. Cllr Wall expressed that he is keen to forge relationships with Parish Councils, to build trust and work together as a team. Cllr Wall is committed to helping address the issues along the C319.

Cllr Wall left the meeting.

**b) Mid Sussex District Councillor Report- Cllr Brown**

- The Site allocation Development Plan has been completed – The findings will soon be reported.
- Cllr Brown and Cllr Wall have begun working together in Lindfield rural to address the lack of gulley clearance.
- The next Mid Sussex Council meeting will take place on the 30<sup>th</sup> of June 2021.

**51)To consider a resident's request to place a self-funded memorial bench in Finche Field**

The Parish Council were fully supportive of the proposal. The Asset & Highways Chairman will liaise with the resident with regards to the type of bench and positioning in Finche Field.

**52)To agree to pay the reduced Parish Online License fee through WSALC**

It was agreed to pay the reduced Parish Online License fee of £45 through WSALC

**53)To agree whether to further reinvest in a 1-year bond with Hampshire Trust Bank**

The Parish Council agreed to invest £20,000 in a 1-year business bond with Hampshire Trust Bank at a rate of 0.70% AER

**54)To note the Insurance Schedule for 2021-22**

The Insurance Schedule for 2021-22 was noted.

**55)To reach a decision on a resident's request to hire North Lane Rec for football use.**

A report from the FA outlining the condition of the pitch was shared with members.

After discussion it was agreed that although in principle the Parish Council agree to further use of North Lane Rec; improvements need to be made to the drainage before the pitch can be used by more than one team. On that basis the council agreed it would not be possible to hire the pitch to another club at this time.

A&H and Pavilion working group to work together to address drainage issues and investment needed.

**56) To agree a date for the Parish Tidy Day**

It was agreed to defer the Parish Tidy Day to next year, with a provisional date set as the 5<sup>th</sup> March 2022.

**57)To consider a request for the use of Sharpthorne Old Playground for Bootcamp classes**

After discussion it was agreed there were a several issues with the request on Sharpthorne Old playground, such as access and safety issues for users as well as no available parking.

The Parish Council felt that the Mid Sussex owned New Playground site in Sharpthorne may be a suitable alternative.

**58)To review the Financial Statements to 31<sup>st</sup> May 2021**

- a) **Parish Council Bank Reconciliation**
- b) **Parish Council Summary Receipts and Payments**

The Parish Council Financial Statements were noted

- c) **Trustees of West Hoathly Village Hall Bank Reconciliation**
- d) **Trustees of West Hoathly Village Hall Summary Receipts and Payments**

The Trustees of West Hoathly Village Hall Financial Statements were noted

**59) To ratify and approve the payments for June 2021**

- a) **Parish Council Payments**

The Parish Council payments of £6,446.01 for June were proposed. All agreed and the payments were approved.

- b) **Trustees of West Hoathly Village Hall Payments**

The Trustees of West Hoathly Village Hall payments of £1,283.15 for June were proposed. All agreed and the payments were approved.

Andy Beams left the meeting

**60) To receive Committee Reports**

- a) To note Minutes of Meetings taken place
  - i) Planning Committee 24<sup>th</sup> May 2021 (document reference 2115)

The minutes were noted.

**61) To receive updates from Parish Council working groups  
Bluebell Woods**

- The Land Condition report has now been received.
- The recommendation is that signage is placed around the site to ensure people keep out of the area due to the hazardous objects in and around the land.
- On the 12<sup>th</sup> of June council members met to clear metal debris; the bulk of the debris was removed. It was noted that there is broken glass at the site.
- Ash dieback – Contractors have started work to address the diseased trees.

It was agreed that now is a good time for the working group to take a pause before further action is taken.

The Parish Council are still working to arrange a site meeting with Riverdale to address the drainage issues at the site.

**Pavilion Working Group**

An update was received.

**62) To receive correspondence**

The correspondence was noted

**63) To resolve in the light of the possible confidential nature of the business to be transacted, that in the public interest, the press and public be temporarily excluded and instructed to withdraw**

There were no members of the public or press present.

**64)To receive an update from the RFO recruitment panel and agree the Clerks annual review.**

An update was received, it was agreed for Douglas Denham St Pinnock, Anne Halligey and Kevin Gould to conduct the clerks review and progress with the readvertisement of the RFO vacancy.

**65)To note items of interest or items for inclusion at next meeting of the Parish Council**

Date of next meeting 26<sup>th</sup> July 2021

There being no further business the meeting closed at 21:21

Chairman-----

DRAFT