



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2113

Minutes of the Meeting of West Hoathly Parish Council held on Monday 26th April 2021 at 8:00pm

Members

Ken Allfree	Paul Brown
Will Buckley*	Jenny Edwards
Kevin Gould (Vice Chairman)	Neil Greatorex
Anne Halligey	Claire Hilton
Douglas Denham St Pinnock (Chairman)	Martin Robinson
	Nicholas Griffin

* denotes absence

Also present:

Leanne Andrews (Clerk)
Andy Beams (Locum RFO)
Cllr Stockwell (MSDC)

Due to the restrictions put in place in response to the Covid-19 pandemic this meeting was held using video conferencing technology.

There was 1 member of the public present

392) To receive apologies for absence.

Will Buckley sent apologies.

393) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.

There were none.

To approve minutes of the Meeting of West Hoathly Parish Council held on 29th March 2021 (Document Reference 2109)

The minutes were approved and the chairman will sign them as a true record at a later date.

394) To receive the clerk's report

The clerk's report was noted.

395) To receive Councillor reports

a)

West Sussex County Councillor Report

No report was available.

b)

Mid Sussex District Councillor Report (Cllr Lin Stockwell)

- Business Grants: new grants are to be available to help those businesses reopening.
- The Haywards Heath Town Centre master plan has now been signed off.

396) To consider WHPC response on the Mid Sussex Electoral Boundary Commission Review

The recommendation from the working group was a proposal for West Hoathly and Sharpthorne to become a single member ward with Horsted Keynes.

After discussion it was agreed for conversations to continue with Horsted Keynes and for the working group to formulate a response to be submitted to the Electoral Boundary Commission.

397) To approve the updated Financial Regulations

The updated Financial Regulations were **agreed** and **approved**.

398) To agree to apply for a loan of £20,000 from the Public Works Loan Board payable over 10 years which will be given as a grant to the Trustees of West Hoathly Village Hall to fund the local history archive store.

The Parish Council unanimously **agreed** to apply for a loan of £20,000 from the Public Works Loan Board, payable over 10 years. The loan will be given as a grant to the Trustees of West Hoathly Village Hall to fund the local history archive store.

399) To confirm the schedule and dates of meetings for the year 2021-22.

The meeting schedule for May 2021 to May 2022 was agreed.

400) To consider a grant request from Air Ambulance Kent Surrey Sussex

It was agreed to give a grant of £250 to Air Ambulance Kent Surrey Sussex and for the charity to be included in 2022/2023 budgeted grants.

401) To review the Financial Statements to 31st March 2021

- a) Parish Council Bank Reconciliation
 - b) Parish Council Summary Receipts and Payments
- The Parish Council financial statements were noted.

- c) Trustees of West Hoathly Village Hall Bank Reconciliation
 - d) Trustees of West Hoathly Village Hall Summary Receipts and Payments
- The Trustees of West Hoathly Village Hall financial statements were noted

402) To ratify and approve the payments for April 2021

- a) Parish Council Payments

The payments of £6,790.83 were agreed and approved.

- b) Trustees of West Hoathly Village Hall Payments

The payments of £991.97 were agreed and approved.

403) To receive Committee Reports

- i) Planning Committee 29th March 2021 (document reference 2108)

ii) Finance Committee 19th April 2021 (document reference (2111))

The minutes were noted.

404) To receive updates from Parish Council working groups

Bluebell woods

- The land condition report should be available shortly.
- A site visit has taken place with Riverdale and Cluttons and the works are ongoing.
- Volunteer weekends have provisionally been agreed for the 5th & 6th June and the 12th & 13th June.

405) To receive reports from external meetings attended by councillors

- Cagne Forum 8th April 2021 (Martin Robinson)

The minutes have previously been circulated to councillors.

406) To receive correspondence

Correspondence was received and discussed

It was noted that there had been a report of a potential water leak in Finche Field and that South East Water have marked the area concerned. The Clerk advised no official correspondence had yet been received from South East Water.

407) Items to report in The Chronicle magazine and on Facebook

There were no items to report.

408) To resolve in the light of the possible confidential nature of the business to be transacted, that in the public interest, the press and public be temporarily excluded and instructed to withdraw

The member of the public left the meeting.

Cllr Stockwell and Andy beams left the meeting.

409) To agree a proposal to recruit for a permanent RFO

It was agreed that Douglas Denham St Pinnock, Kevin Gould, and Anne Halligey would form a working group for the recruitment of a permanent Responsible Finance Officer. The working group will work with the Clerk to prepare the job specification and advertisement.

410) To note items of interest or items for inclusion at next meeting of the Parish Council

It was agreed to publicise the zoom joining details on the Parish Assembly agenda.

Date of next meeting : TBC

There being no further business the meeting closed at 21:14

Chairman-----

DRAFT