



## WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2111

### Minutes of the Meeting of West Hoathly Finance Committee held on Monday 19<sup>th</sup> April 2021 at 7:30pm

#### Members

Ken Allfree  
Kevin Gould (Chairman)  
Douglas Denham St Pinnock

Jenny Edwards (Vice Chairman)  
Anne Halligey  
Neil Greatorex

\* denotes absence

#### Also present:

Leanne Andrews (Clerk)  
Andy Beams (Locum RFO)

Due to the restrictions put in place in response to the Covid-19 pandemic this meeting was held using video conferencing technology.

There were no members of the public.

#### **376) To receive apologies for absence**

There were none.

#### **377) To receive declarations of interest from Councillors in respect of any matter on the Agenda**

There were none.

#### **378) To approve the minutes of the Meeting of the Finance Committee held on 7<sup>th</sup> December 2020 (Document 2036)**

The minutes were approved. The Chairman will sign them as a true record at a later date.

#### **379) To review the draft updated Financial Regulations**

The draft was based on the model financial regulations. It was agreed that they would be reviewed and adopted at the next Parish Council meeting

#### **380) To review Parish Council expenditure against budget for the year ending 31<sup>st</sup> March 2021**

- a) West Hoathly Parish Council Bank Reconciliation
- b) West Hoathly Parish Council Summary Receipts and Payments
- c) West Hoathly Parish Council Detailed Expenditure against Budget

The expenditure against budget was reviewed and noted.

It was noted expenditure was slightly higher than in previous years but there were no concerns.

**381) To consider the draft Annual Governance Statement for the year ending 31<sup>st</sup> March 2021**

The annual governance statement was reviewed. The committee **agreed** to recommend it to the Parish Council for approval

**382) To consider the draft Annual Statement of Accounts for the year ending 31<sup>st</sup> March 2021**

The annual governance statement was reviewed. The committee **agreed** to recommend it to the Parish Council for approval.

**383) To review Trustees of West Hoathly Village Hall expenditure for the year ending 31<sup>st</sup> March 2021 (*in an advisory capacity for the Trustees*)**

- a) Trustees of West Hoathly Village Hall Bank Reconciliation
- b) Trustees of West Hoathly Village Hall Summary Receipts and Payments
- c) Trustees of West Hoathly Village Hall Detailed Expenditure against Budget

The expenditure against budget was reviewed in an advisory capacity.

It was noted that there was a small deficit due to the reduction in hall hire income and higher maintenance costs.

**384) To note items of interest or for consideration at the next meeting**

It was agreed to review the earmarked reserves prior to the next meeting.

Date of next meeting 6th December 2021

There being no further business the meeting closed at 19:51

Chairman-----