



WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2106

Minutes of the Meeting of West Hoathly Parish Council held on Monday 22nd February 2021 at 8:00pm

Members

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|---|------------------|
| Ken Allfree | Paul Brown |
| Will Buckley* | Jenny Edwards |
| Kevin Gould (Vice Chairman) | Neil Greatorex |
| Anne Halligey | Claire Hilton |
| Douglas Denham St Pinnock (Chairman) | Martin Robinson |
| | Nicholas Griffin |

* denotes absence

Also present:

Leanne Andrews (Clerk)
Andy Beams (RFO)

Due to the restrictions put in place in response to the Covid-19 pandemic this meeting was held using video conferencing technology.

There was 1 member of the public present

The member of the public made representations about the Hoathly Hub and asked the Parish Council to reconsider the decision made at the December Parish Council meeting.

The member of the public thanked the Parish Council for their time and left the meeting.

313) To receive apologies for absence.

Will Buckley and Cllr Stockwell sent apologies.

314) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.

There were none.

To approve minutes of the Meeting of West Hoathly Parish Council held on 25th January 2021 (Document Reference 2103)

The minutes were approved and the chairman will sign them as a true record at a later date.

315) To receive the clerk's report

The clerk's report was noted.

It was agreed to pay the Hoathly hub website fee of £75.59 on the 1st of March but it was noted that the Hoathly hub is not a Parish Council resource.

An item will be written in the Chronicle to this effect and to seek volunteers if the community wish to take on the running of the Hoathly Hub.

316) To receive Councillor reports

a)

West Sussex County Councillor Report

No report was available

b)

Mid Sussex District Councillor Report (The chairman provided a report written by Cllr Stockwell)

- Both WSCC and MSDC has set balanced budgets for 2021/2022 – no additional borrowing
- Government has provided £7.9 million to WSCC for pothole repairs in the County.
- MSDC – The DPD has now gone to the inspector. We will be advised in due course when and how the public meeting occurs.
- Sussex Police Rural Crime Team are focussing on poaching, sheep worrying and dog theft in addition to other rural crime. There is an online survey currently running for people to express their views. <https://www.surveymonkey.co.uk/r/dogtheft>” Additionally, On Thursday, 25 February at 5pm, officers from our Rural Crime Team will be live on the Sussex Police Facebook page talking about the work they do and answering any questions you may have in relation to our ongoing efforts to support rural communities. (facebook.com/sussexpoliceforce)
- Funding for businesses affected by Covid19 is still available to please encourage all business owners to apply. Also, for the self-employed, who have perhaps slipped through the cracks, there are some discretionary grants available.

Mid Sussex District Councillor Report (Paul Brown)

- The Mid Sussex Design Guide that was adopted in November has now been issued.
- The Local Government Boundary Commission review was approved at the last Full Council Meeting. Paul Brown expressed that if this is adopted it will reduce MSDC Councillors seats from 54 -48.

317) To note a planning proposal received by the Planning Committee

A proposal for possible development in the village was noted.

318) To discuss and agree items relating to the West Sussex Associations of Local Councils (WSALC), Mid Sussex District Associations of Local

Councils (MSALC) and Surrey and Sussex Associations of Local Councils (SSALC)

- i. Agree to appoint Douglas Denham St Pinnock and Claire Hilton as WHPC representatives to MSALC

The Parish Council unanimously **agreed**.

- ii. Appoint Douglas Denham St Pinnock and Claire Hilton as the WHPC voting representatives at the WSALC AGM (Document reference 2031 item 169)

The Parish Council unanimously **agreed**.

- iii. Support both the Ordinary and Special Resolutions presented to the WSALC AGM

The Parish Council unanimously **agreed**.

- iv. Agree that WHPC give notice of withdrawal from membership of WSALC, and agree that the final decision on whether to give notice may be determined by the Chairman of WHPC if and when it is deemed necessary.

The Parish Council unanimously **agreed** that the final decision may be determined if necessary, by the Chairman of West Hoathly Parish Council and Claire Hilton.

319) To receive and note the draft schedule of Council meetings for 2021-22

The draft schedule was received and noted. This would be confirmed at the annual meeting on 24th May 2021.

320) To agree the public consultation document for the Public Works Loan Board

The draft document was agreed, and it will now be posted on the website and Facebook for public consultation.

321) To review the Financial Statements to 31st January 2021

- a) Parish Council Bank Reconciliation
- b) Parish Council Summary Receipts and Payments

The Parish Council financial statements were noted.

- c) Trustees of West Hoathly Village Hall Bank Reconciliation
 - d) Trustees of West Hoathly Village Hall Summary Receipts and Payments
- The Trustees of West Hoathly Village Hall financial statements were noted

322) To ratify and approve the payments for February 2021

- a) Parish Council Payments

The payments of £2,936.55 were agreed and approved.

- b) Trustees of West Hoathly Village Hall Payments

The payments of £8,336.55 were agreed and approved.

323) To receive Committee Reports

- a) To note Minutes of Meetings taken place

- i) Asset & Highways 18th January 2021 (document reference 2101).
- ii) Planning Committee 25th January 2021 (document reference 2102)

The minutes were noted.

324) To receive report from the Management Committee of West Hoathly Village Hall

It was agreed at the last Management Committee meeting on the 15th of March 2021 (2104) that to comply with Charity Legislation the Trustees of West Hoathly Village Hall will now meet twice a year to agree the budget and large expenditure.

The Trustees will also appoint the Management Committee in May.

325) To receive updates from Parish Council working groups

Bluebell woods

Points of interest and next steps include:

- A risk assessment needs to be carried out. (Jenny Edwards volunteered to help with this)
- The Vision Document has been updated.
- Contamination and the options available were discussed.
- Soil and water sampling needs to be completed.
- A Statement of Damage to the oak tree needs to be obtained.
- Drainage, a site meeting will need to take place.
- Volunteers needed to start clearing debris into one place.

It was agreed that Douglas Denham St Pinnock and Neil Greatorex can now authorise expenditure on Bluebell Woods up to the agreed budget of £1,000.00.

Pavilion

An update was received.

- More ballpark quotes for the build to be obtained.
- Funding appears to have dried up due to COVID-19.
- Still looking for a large sponsor.

326) To receive correspondence

Correspondence was received and discussed.

327) To receive reports from external meetings attended by councillors

Martin Robinson and Neil Greatorex attended the CAGNE AGM on the 5th of February 2021. The recording has been circulated to councillors.

328) To note items of interest or items for inclusion at next meeting of the Parish Council

There was nothing to note.

Date of next meeting 29th March 2021

There being no further business the meeting closed at 21:42

Chairman-----