



## WEST HOATHLY PARISH COUNCIL

representing Highbrook, Selsfield, Sharpthorne, Tyes Cross and West Hoathly

Document Reference 2103

### Minutes of the Meeting of West Hoathly Parish Council held on Monday 25th January 2021 at 8:00pm

#### Members

Ken Allfree	Paul Brown
Will Buckley	Jenny Edwards*
Kevin Gould (Vice Chairman)	Neil Greatorex
Anne Halligey	Claire Hilton
Douglas Denham St Pinnock (Chairman)	Martin Robinson
	Nicholas Griffin

\* denotes absence

#### Also present:

Leanne Andrews (Clerk)  
Andy Beams (RFO)

Due to the restrictions put in place in response to the Covid-19 pandemic this meeting was held using video conferencing technology.

#### There was 1 member of the public present

**The member of the public outlined his position as a potential candidate for the Lindfield and High Weald County Councillor Election.**

#### 276) To receive apologies for absence.

Jenny Edwards sent apologies.

#### 277) To receive declarations of interest from Parish Councillors in respect of any matter on the agenda.

There were none.

#### To approve minutes of the Meeting of West Hoathly Parish Council held on 30<sup>th</sup> November 2020 (Document Reference 2038)

The minutes were approved and the chairman will sign them as a true record at a later date.

#### 278) To receive the clerk's report

The clerk's report was noted.

#### 279) To receive Councillor reports

a)

##### West Sussex County Councillor Report

No report was available

b)

### **Mid Sussex District Councillor Report (Lin Stockwell)**

- Draft Corporate Plan and Budget 2021/22 – The scrutiny Committee met on the 13<sup>th</sup> to discuss the plan; it will now go to Full Council.
- Draft Boundary Change Commission – The plan is due to be reviewed at the next Full Council meeting.
- Covid Vaccine- Meridian Hall, East Court is being used as a vaccination site with a good turnout. Mims Davies will continue to provide updates.
- Business Grants- grants are available up to £13,500 for businesses that have been unable to open during the pandemic.

Neil Greatorex raised a question on the issue of small electrical items not being collected in the village on bin collection days. Cllr Stockwell will investigate any issues.

### **Mid Sussex District Councillor Report (Paul Brown)**

- Failure to empty dog bins- Serco do appear to be missing collections. Members of the public can report missed collections online via the Mid Sussex website.
- SHELAA- The Council is inviting individuals, landowners, developers, and site promoters to put forward sites to be considered through the forthcoming update to the Strategic Housing and Economic Land Availability Assessment (SHELAA). The call for sites is open until the 19<sup>th</sup> February.
- Electoral Review- will be considered at the next Full Council meeting, the review could have far reaching effects on parishes.

### **280) To agree the solution for transferring information over from the Hoathly Hub to the new WHPC website**

Regular contributors of the Hoathly Hub have now been contacted. Those that would like to use the new website will be able to post on the Community Events Calendar and Directory, these posts will then need to be approved by a site administrator before they are published.

Remaining information will now be transferred and will include a reflection of the Priest House information from the Hoathly Hub on to the new website.

It was agreed to move agenda item 283 to be discussed at this time.

The Parish Council agree in principle to support by actively seeking an archivist who can take on the work of the digital archive, making it accessible for all.

### **281) To discuss the Mid Sussex Planning Policy- Call for Sites.**

Claire Hilton provided an update from the Planning meeting, explaining that there had been a long discussion on the West Hoathly SHELAA and the sites already committed.

The members of the Planning Committee recommended to the Parish Council that Sharpthorne Old Playground be put forward as a potential development site subject to any covenants in the deeds. The majority agreed to submit the site for consideration.

**282) To discuss the next steps in the Public Works Loan application**

It was agreed the next stage of the process is to start public consultation. The Clerk will work with the Village Hall committee to draft content to go on the website, Facebook and in the Chronicle to gain parish views.

Clerk and RFO will start completing required paperwork.

**Cllr Lin Stockwell left the meeting**

**283) To discuss how the Parish Council can assist in supporting the electronic archive.**

It was agreed to discuss this as part of agenda item 280

**284) To approve the budget for 2021-22**

Following the budget discussion in December a budget of £76,399 was proposed. All **agreed** and the budget for 2021-22 was **approved**.

**285) To approve the precept for 2021-22**

Following the budget discussion in December the precept figure of £76,399 (an increase of 2.93% was proposed. All **agreed** and the precept for 2021-22 was **approved**.

**286) For the Trustees of West Hoathly Village hall to discuss and approve where necessary the chimney repair work required on West Hoathly Village Hall.**

The quotes were reviewed, and it was recognised that it is emergency work due to the risk of damage to the hall and flat.

A quote was agreed and approved; the work is to be completed as soon as possible.

**287) To review the Financial Statements to 31st December 2020**

- a) Parish Council Bank Reconciliation
  - b) Parish Council Summary Receipts and Payments
- The Parish Council financial statements were noted.

- c) Trustees of West Hoathly Village Hall Bank Reconciliation
  - d) Trustees of West Hoathly Village Hall Summary Receipts and Payments
- The Trustees of West Hoathly Village Hall financial statements were noted

**288) To ratify and approve the payments for January 2021**

- a) Parish Council Payments

The payments of £3,610.15 were agreed and approved

- b) Trustees of West Hoathly Village Hall Payments

The payments of £2,110.00 were agreed and approved.

**289) To receive Committee Reports**

- a) To note Minutes of Meetings taken place
  - i) Planning 21st December 2021 (document reference 2037).

The minutes were noted.

**290) To receive correspondence**

There was none to report

**291) To receive updates from Parish Council working groups**

- Bluebell Woods

The Bluebell Woods working group has been set up and includes a member of the Bluebell Residents Association.

Claire Hilton provided an update.

The working group reiterated this is a long term and expensive project due to the complexities and work required.

It was noted that there is a large badger set on the land.

Next steps:

- Tree survey
- To obtain quotes for the removal of debris
- To purchase signage
- Approach Riverdale reference the drainage issues

**292) To receive reports from external meetings attended by councillors**

None to report

**293) To note items of interest or items for inclusion at next meeting of the Parish Council**

It was agreed to delay the Parish Assembly on the 1<sup>st</sup> March until May with the date to be confirmed.

Content for the Chronicle was agreed.

- The hunt for a parish archivist
- Information on the VH grant/ PWLB
- 2021/22 Precept
- The delay of the Parish Assembly

Date of next meeting 21st February 2021

There being no further business the meeting closed at 21:38

Chairman-----